



Rizzetta & Company

Talavera Community Development District

**Board of Supervisors
Regular Meeting
October 18, 2023**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.talaveracdd.org

TALAVERA COMMUNITY DEVELOPMENT DISTRICT

Talavera Amenity Center, 18955 Rococo Road, Spring Hill, FL 34610

Board of Supervisors	Marco Kremser	Chair
	Richard Henderson	Vice Chair
	Pamela Plehal	Assistant Secretary
	Lee Thompson	Assistant Secretary
	William O'Donovan	Assistant Secretary
District Manager	Debby Wallace	Rizzetta & Company, Inc.
	Sean Craft	Rizzetta & Company, Inc.
District Counsel	Scott Steady	Burr Forman, PA
District Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

TALAVERA COMMUNITY DEVELOPMENT DISTRICT

District Office – Wesley Chapel, Florida (813) 994-1001
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614

October 10, 2023

Board of Supervisors
**Talavera Community
Development District**

AGENDA

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Talavera Community Development District will be held on **Wednesday, October 18, 2023, at 10:00 a.m.** at the Talavera Amenity Center located at 18955 Rococo Road, Spring Hill, Florida 34610. The following is the agenda for the meeting:

BOS MEETING:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
 - A. Consideration of Fence Easement.....Tab 1
 - B. Appointment of Open Board SeatTab 2
- 4. STAFF REPORTS**
 - A. Landscape Inspection Specialist
 - i. Review of the Landscape Inspection Report (under separate cover)
 - ii. Consideration of Annual Bed Cloth Proposal.....Tab 3
 - B. RedTree
 - i. Review of the Landscaper Report (under separate cover)
 - ii. Consideration of Ornamental Grass for Pond S5Tab 4
 - iii. Consideration of Bottlebrush RemovalTab 5
 - iv. Consideration of Maple ReplacementTab 6
 - C. Solitude
 - i. Review of the Aquatics ReportTab 7
 - D. Clubhouse Manager
 - i. Review of Clubhouse Manager's ReportTab 8
 - E. District Engineer
 - i. Consideration of RFQ District Engineer ProposalTab 9
 - F. District Counsel
 - G. District Manager
 - i. Review of the District Manager's ReportTab 10

5. BUSINESS ITEMS (Continued)

- A. Discussion of Pool Pump Repairs
- B. Consideration of Resolution 2024-01; Re-Designating
Officers of the DistrictTab 11
- C. Discussion of Clubhouse Expansion
- D. Consideration of Sunshade Proposals and Locations
(under separate cover)
- E. Consideration of Planting Proposal in Area 1Tab 12
- F. Consideration of Updated Playground Equipment & Splash Pad
(under separate cover)
- G. Discussion of Traffic Agreement with Pasco County
- H. Discussion Regarding Off-Duty Patrol and Traffic Enforcement
AgreementTab 13

6. BUSINESS ADMINISTRATION

- A. Consideration of Minutes of the Board of Supervisors'
Regular Meeting held on September 20, 2023Tab 14
- B. Consideration of Operation & Maintenance
Expenditures for August 2023Tab 15

8. SUPERVISOR REQUESTS

8. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

Sean Craft

Sean Craft
District Manager

Tab 1

PREPARED BY AND RETURN TO:

Scott I Steady, Esquire
BURR & FORMAN LLP
201 N. Franklin Street, Suite 3200
Tampa, Florida 33602

REVOCABLE LICENSE AGREEMENT

THIS REVOCABLE LICENSE AGREEMENT (the "Agreement") is made and entered into this ____ day of _____, 2023 (the "Effective Date"), by and between the Talavera Community Development District, a Chapter 190 F.S. a special purpose government entity, with an address of 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544 ("Licensor") and Joshua and Kelly Guzman with an address of 12218 Gothic Road, Spring Hill, FL 34610 ("Licensee")

RECITALS

A. Licensor is the owner of a Drainage and Ingress/Egress Easement which encumbers the Licensee's property as provided below ("Easement"); and

B. Licensee owns the lot which legal description is described in Exhibit "A" attached hereto.

NOW, THEREFORE, for and in consideration of the sum of TEN DOLLARS (\$10) and other good and valuable consideration paid in hand each to the other simultaneously with the execution of these presents, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto covenant and agree as follows:

1. Recitals. The foregoing recitals are true and correct and are incorporated herein by reference.

2. Grant of License. Licensors do hereby grant, and Licensee hereby accepts, a non-exclusive revocable license to erect and maintain a fence within the Easement. In the event the District needs temporary access to the Easement, the District shall provide 14 calendar days written notice to the Licensee, that the fence will need to be removed until such time as the District no longer requires access. The Licensee shall be responsible to reinstall the removed fence. In the event the Licensee does not remove the fence, then the District shall remove the fence and any costs associated with such removal may be added to the Licensee's District's Operation and Maintenance assessment, if the costs are not paid by the Licensee.

3. Term. The term of this Agreement shall commence on the Effective Date and shall expire twenty (20) years later (the "Term"). Notwithstanding any other provision in this Agreement to the contrary, the Licensors may in its sole discretion, unilaterally cancel this Agreement in its entirety pursuant to paragraph 7 below.

4. Maintenance and Repair. Licensee shall maintain in good condition and repair, the fence within the Easement. No other improvements or structures within the Easement shall be permitted.

5. Indemnification. Licensee will defend, reimburse and hold harmless Licensors, and its officers, directors, employees, agents and servants, from and against any and all claims, actions, suits, proceedings, demands, judgments, damages, losses, obligations, liabilities, costs and expenses (including fees and expenses of attorneys and consultants) (collectively, "**Claims**") in connection with loss of life, bodily injury and/or damage to property arising from or out of any occurrence in, upon the Easement, except to the extent caused by the intentional misconduct or negligent act or omission of Licensors, its agents employees or servants.

6. Attorney Fees. If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of alleged dispute, breach, default, claim or misrepresentation arising out of or in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney and paralegal fees, court costs, and costs of experts and investigation, whether at trial, upon appeal, or during investigation by such prevailing party in prosecuting such claim or establishing such defense and

other reasonable costs incurred in that action or proceeding, in addition to any other relief to which it may be entitled.

7. Termination. This Agreement is terminable at the will of Licensor at its sole discretion upon ninety (90) days written notice sent to Licensee's address as set forth above.

8. Controlling Law. The terms of this Agreement shall be construed and governed in accordance with the internal laws, but not the laws of conflicts, of the State of Florida. Each party (on behalf of itself and the future owners of its property and their respective heirs, grantees, transferees, legal representatives, successors and assigns, as applicable) hereto consents that the only proper jurisdiction and venue shall be the state courts in Pasco County, Florida, for a resolution of all disputes arising out of the construction, interpretation or enforcement of any term or provision of this Agreement, and each party (on behalf of itself and the future owners of its property and their respective heirs, grantees, transferees, legal representatives, successors and assigns, as applicable) hereby waives the claim or defense that such courts constitute an inconvenient forum.

9. Headings. Headings in this Agreement or in the Exhibits which are made a part of this Agreement are for convenience only and shall not be used to interpret or construe its provisions.

10. Severability. In the event any provision hereof shall be finally determined by a court to be invalid or unenforceable, the remaining provisions hereof shall remain in full force and effect.

11. Notices. Unless otherwise expressly agreed herein, all notices, requests, and demands to or upon the parties (and the future owners and their respective heirs, grantees, transferees, legal representatives, successors and assigns) shall be deemed to have been given and made when delivered to the addresses as shown in the preamble to this Agreement or such other address as may be hereafter designated in writing by one party to the other either: 1) by hand delivery or by courier service, or 2) the day after the notice is delivered to a nationally recognized overnight delivery service for overnight delivery.

12. WAIVER OF JURY TRIAL. NO PARTY TO THIS AGREEMENT, NOR THEIR RESPECTIVE HEIRS, GRANTEEES, TRANSFEREES, LEGAL REPRESENTATIVES, SUCCESSORS AND/OR ASSIGNS, AS APPLICABLE, SHALL SEEK A JURY TRIAL IN ANY LAWSUIT, PROCEEDING, COUNTERCLAIM OR ANY OTHER LITIGATION PROCEDURE BASED UPON OR ARISING OUT OF THIS AGREEMENT. NONE OF THE FOREGOING WILL SEEK TO CONSOLIDATE ANY SUCH ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED, WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT OR HAS NOT BEEN WAIVED. THE PROVISIONS OF THIS SECTION HAVE BEEN FULLY DISCUSSED BY THE PARTIES HERETO, AND THESE PROVISIONS SHALL BE SUBJECT TO NO EXCEPTIONS. NEITHER PARTY HAS IN ANY WAY AGREED WITH OR REPRESENTED TO THE OTHER PARTY THAT THE PROVISIONS OF THIS SECTION WILL NOT BE FULLY ENFORCED IN ALL INSTANCES.

13. Recording. This Agreement shall be recorded in the public records of Pasco County, Florida and shall run with the land and be binding on successors and assigns.

14. Execution and Counterparts. To facilitate execution, the parties agree that this Agreement may be executed and telecopied or e-mailed to the other party and that the executed telecopy or electronic copy (including pdf) shall be binding and enforceable as an original. This Agreement may be executed in as many counterparts as may be required and it shall not be necessary that the signature of, or on behalf of, each party, or that the signatures of all persons required to bind any party, appear on each counterpart; it shall be sufficient that the signature of, or on behalf of, each party, or that the signatures of the persons required to bind any party, appear on one or more of such counterparts. All counterparts shall collectively constitute a single Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in manner and form sufficient to be bound, as of the date set forth above.

Witness:

Licensor:

TALAVERA COMMUNITY DEVELOPMENT
DISTRICT

Print Name: _____

By: _____
Name: _____
Title: _____

Print Name: _____

STATE OF FLORIDA
COUNTY OF PASCO

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 2023 by _____, _____ of Talavera Community Development District, a Chapter 190 F.S. a special purpose government entity ("CDD"), on behalf of the CDD. He/she is ☐ personally known to me or ☐ has produced (type of identification) as identification.

[Notary Seal]

Notary Public

Name typed, printed or stamped

My Commission Expires: _____

[Signatures continue on following page.]

Witness:

Licensee:

Print Name: _____

Name: Joshua Guzman

Print Name: _____

STATE OF FLORIDA
COUNTY OF PASCO

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 2023 by Joshua Guzman, who is ☐ personally known to me or ☐ who has produced (type of identification) as identification.

[Notary Seal]

Notary Public

Name typed, printed or stamped

My Commission Expires: _____

Witness:

Licensee:

Print Name: _____

Name: Kelly Guzman

Print Name: _____

STATE OF FLORIDA
COUNTY OF PASCO

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 2023 by Kelly Guzman, who is ☐ personally known to me or ☐ who has produced (type of identification) as identification.

[Notary Seal]

Notary Public

Name typed, printed or stamped

My Commission Expires: _____

EXHIBIT "A"

Legal Description

LOT 4, BLOCK 1 OF TALAVERA PHASE 1B-2, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 78, PAGE(S) 64, OF THE PUBLIC RECORDS OF PASCO COUNTY, FLORIDA.

Talavera Master Association, Inc.

October 04, 2023

Mail To
Joshua & Kelly Guzman
12218 Gothic Road
Spring Hill, FL 34610

Architectural Denial Notice: 12218 Gothic Road

Dear Joshua Guzman:

Unfortunately, the architectural change request for the following: Fence has been denied by the Architectural Committee.

Your request was denied for the following reason(s):

Fence denied. Must obtain approval from the CDD before the ARC.

Please do not commence with this modification without the prior written approval of the Architectural Committee. If you wish to reapply you may do so via the web portal, www.rizzetta.com "Association Portal". Upon logging in to the web portal, please click on "ARC Request".

If you do not have a user login, please click on **Login** at the top right of the screen, click on the **Sign Up** button below email address and login, and complete the requested information. A Rizzetta & Company, Inc. team member will receive your request and respond with your login credentials.

The Association appreciates your cooperation in submitting this architectural change request. Please do not be discouraged from making future requests as most are approved.

Sincerely,

Rizzetta & Company, Inc.
As Agent for the Talavera Master Association, Inc.

Local Office:
5844 Old Pasco Road Suite 100
Wesley Chapel, FL 33544
813-994-1001

Email: hoageneral@rizzetta.com

Mailing Address:
3434 Colwell Avenue Suite 200
Tampa, FL 33614

TALAVERA MASTER ASSOCIATION, INC.

FENCE & LANDSCAPING ALTERATION APPLICATION ADDENDUM

NOTE: This form must be signed by the homeowner and returned along with the original Alteration Application BEFORE any work is started. Should work commence prior to obtaining appropriate authorization, the Association and/or Developer shall not be responsible for any drainage issues or property damage to this Lot or any adjoining Lot.

Prior to submitting the request for a fence or landscaping, it would be wise for the Lot Owner to consider the soil conditions and drainage design for his/her lot. In most cases the home site drains to swales at the midpoint between each home. The installation of a fence or landscaping in this area will reduce the ability of the swale to drain water from the lot and can increase puddling and muddy soil conditions. Fence must be installed in a manner that will keep the fence off the ground in order to allow proper water flow.

Landscaping should never be placed in swales. This will not only create drainage problems, but most landscaping will be negatively affected by the wet conditions in the swales. It is a good idea when planning landscaping to mound the bed up so the landscaping material is planted in ground that is at least a few inches higher than the sod. Even higher mounds may be necessary for plant materials that are water sensitive. Please check with the utility companies before planting anything in the front yard as there are various utility lines installed in this area.

As a precaution, please remember that all fences must be installed with the posts on the **inside** of the homesite so that the "finished" side is on the outside.

I/we, Joshua Gozman, understand the above and will take proper precautions when installing my fence or landscaping.

Homeowner

Date

09-05-2023

Homeowner

Date

09-05-2023

12218 Gothic Rd, Spring Hill, FL 34610.
Address

TALAVERA MASTER ASSOCIATION, INC.

ALTERATION APPLICATION

OWNER'S NAME: Joshua Gorman DATE: 09/05/23
ADDRESS: 12218 Gothic Rd BLOCK: 1 LOT: 4
PHONE: 215-292-3733 EMAIL: jayguz20@icloud.com

PLEASE DESCRIBE IN DETAIL THE TYPE OF PROPOSED ALTERATION, MATERIALS TO BE USED, ETC. IF MORE SPACE IS NEEDED, YOU MAY ATTACH ADDITIONAL PAGES TO THIS FORM.

install 165" of 6ft tan vinyl fence privacy fence. install (2) 6ft x 5w
tan vinyl privacy walk gates. install 8ft of 4ft tan vinyl closed
top picket fence. includes 5" nail for 6' section of 6ft to 4ft.
transition section between the privacy and picket fence out
right includes 60lbs of concrete of concrete per post. Hinge post or
reinforced w/ aluminum insert, all vinyl gates include 2
inch reinforcements. Lastly looking to connect 4' picket fence
to fence to my rear neighbor fence.

All applications requesting approval for any alteration which occurs outside the exterior walls of the building **MUST BE ACCOMPANIED BY A COPY OF YOUR LOT SURVEY WITH THE ALTERATION DRAWN ON IT, SHOWING LOCATIONS, DISTANCES AND DIMENSIONS. INCLUDE A SKETCH INDICATING SIZES, HEIGHTS, MATERIALS, COLORS, TYPE OF CONSTRUCTION AND OTHER PERTINENT INFORMATION AS MAY BE NECESSARY. IF THIS INFORMATION IS NOT INCLUDED, YOUR REQUEST WILL BE RETURNED TO YOU.**

If approval is granted, it is not to be construed to cover approval of any County or City Code Requirements. A building permit from the appropriate building department is needed on most property alterations and/or improvements. The Architectural Control Committee (ACC) shall have no liability or obligation to determine whether such improvement, alteration and/or addition comply with any applicable law, rule, regulation, code or ordinance. It is the owner's responsibility to ensure that they are in compliance with any applicable law, rule, regulation, code or ordinance.

As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure, the applicant, their heirs and assigns thereto, hereby assume sole responsibility for the repair, maintenance and/or replacement of any such change, alteration or addition. IT IS UNDERSTOOD AND AGREED, THAT TALAVERA MASTER ASSOCIATION, INC. IS NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, MAINTAIN AND/OR REPLACE ANY SUCH APPROVED CHANGE, ALTERATION OR ADDITION, OR ANY STRUCTURE OR ANY OTHER PROPERTY. THE HOMEOWNER AND THEIR ASSIGNS ASSUMES ALL RESPONSIBILITIES FOR ANY CHANGE, ALTERATION OR ADDITION AND ITS FUTURE UPKEEP AND MAINTENANCE.

I agree not to begin the proposed alteration or any other property improvements requiring approval from the ACC until the ACC notifies me in writing of their approval and any conditions attached to the approval. I understand that all approvals automatically incorporate the conditions set forth in the Book of Standards for Community Living, current edition. I understand that the ACC has **up to forty-five days, from receipt of a complete application, including all required accompanying information,** to process, review and either approve or disapprove this **ALTERATION APPLICATION. If any change is made that has not been approved, the ACC has the right to require me to remove the improvement from my property.**

OWNER'S INITIALS

Page 1 of 2


Third Edition
Adopted January 26, 2023

ALTERATION APPLICATIONS must be submitted for, **but are not limited to**, the following items:

1. Painting of structures, including houses.
2. Fence installations.
3. Swimming pools.
4. Spas.
5. Any gas or fuel tanks whether above ground or buried.
6. Screen enclosures.
7. Satellite dishes.
8. Landscaping changes (such as adding planter/shrub beds, or eliminating major portions of the landscaping. This does not include the planting or removal of annual bedding plants.) It **does include** curbing around planting beds and installing lawn statues, or other lawn ornamentation.
9. Removal and/or installation of trees. See the Pasco County Tree Ordinance.
10. Any change, alteration or addition to the exterior of the dwelling, or other existing structure, or the addition of new structures or property.



PLEASE NOTE: WHEN IN DOUBT CALL RIZZETTA AT (813) 994 - 1001 FOR CLARIFICATION BEFORE STARTING ANY PROJECT ON THE EXTERIOR. THE ABOVE LIST IS JUST A SAMPLE AND NOT INTENDED TO INCLUDE EVERY POSSIBLE SCENARIO OR SITUATION.

DATE: 09/05/23 OWNER'S SIGNATURE: 


DATE: 9/15/23 OWNER'S SIGNATURE: 

Signature of neighbors required if installing fence. This is a notification acknowledgement by neighbors and does not represent their approval.

Left side


 9/15/23
Rear

Right side


Rear

Please review Tips for Completion of the Alteration Application on following page

ACTION TAKEN BY THE ASSOCIATION:

DATE: _____

NOT APPROVED: _____ REJECTED: _____ APPROVED WITH CONDITIONS: _____

Authorized Signature for the Architectural Review Committee

NOTE: Application approvals are valid for a period of six (6) months and a new Alteration Application must be submitted after that time has elapsed if the approved project has not commenced.

Applications should be placed in the dropbox located by the pool gate or they may be handed to a staff member at the clubhouse.

page 2 of 2

Third Edition
Adopted January 26, 2023

**AS BUILT SURVEY (FINAL)
WITH SELECTIVE SPOT ELEVATIONS**
LOT 4, BLOCK 1
TALAVERA PHASE 1B-2
PASCO COUNTY, FLORIDA

PREPARED FOR AND CERTIFIED TO:
M/I TITLE AGENCY, LTD, L.C. and
STEWART TITLE GUARANTY COMPANY
M/I FINANCIAL, LLC
JOSHUA GUZMAN
KELLY GUZMAN

SEC. 04 , TWP. 25 S, RNC. 18 E.

BEARING BASIS

SOUTH BOUNDARY OF SUBJECT PLAT BEING N 89°52'42" W

THIS SURVEY IS SUBJECT TO ANY FACTS THAT
MAY BE DISCLOSED BY A FULL AND ACCURATE
TITLE SEARCH. ALSO SUBJECT TO SETBACKS,
EASEMENTS AND RESTRICTIONS OF RECORD.

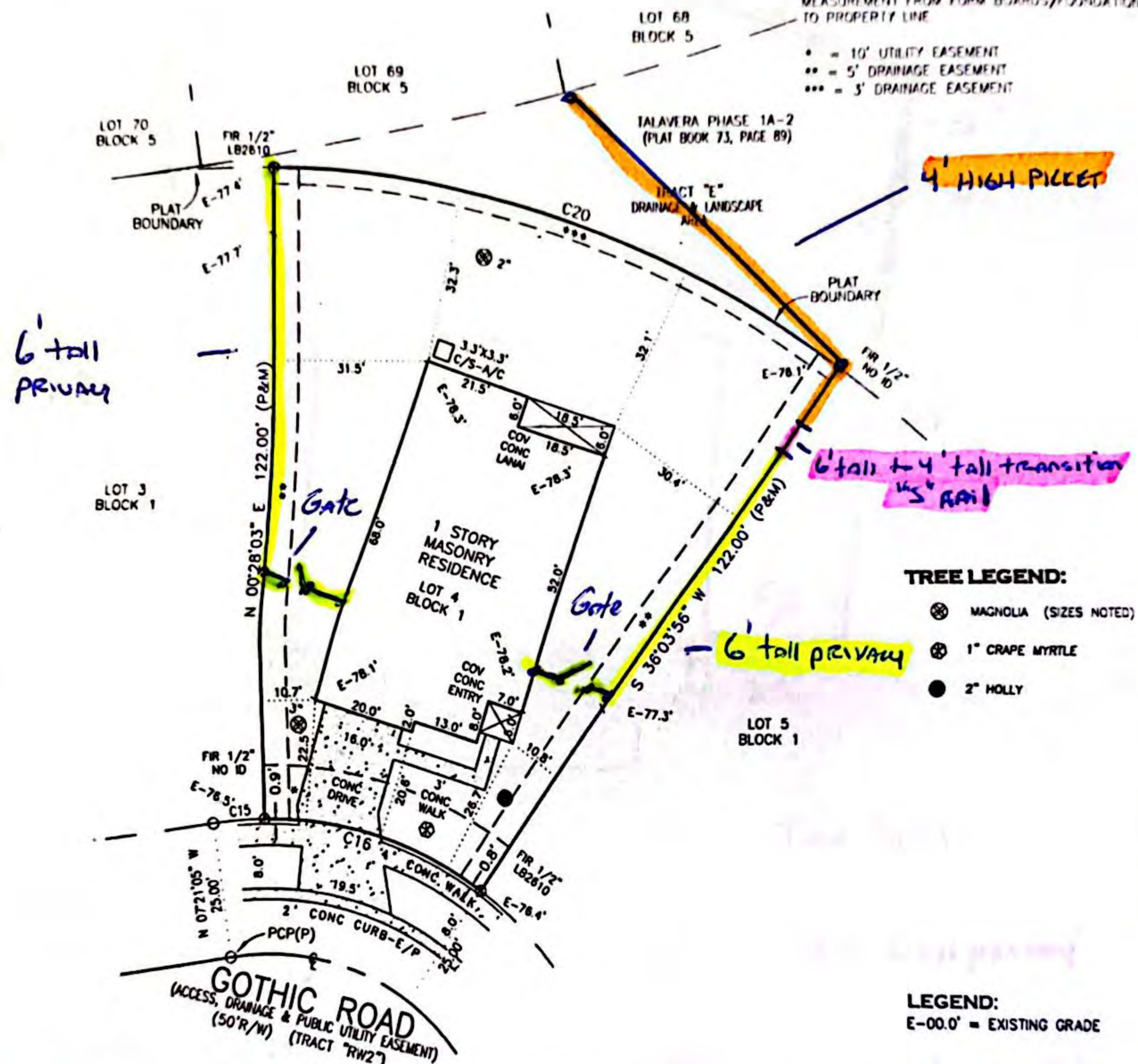
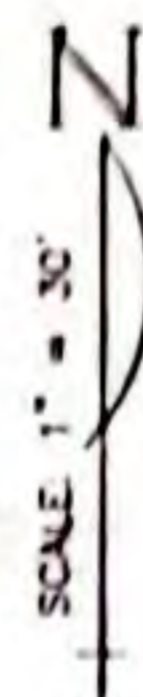
UNDERGROUND FOOTER, STEM WALL, AND
UNDERGROUND UTILITIES ARE NOT LOCATED OR
SHOWN.

DO NOT SCALE THIS PRINT. DIMENSIONS AND
NOTES TAKE PRECEDENCE.

PURPOSE OF SURVEY TO OBTAIN HORIZONTAL
AND/OR VERTICAL DIMENSIONAL DATA TO SHOW
CONSTRUCTION IMPROVEMENTS.

STRUCTURE TIES SHOWN HEREON DENOTES
MEASUREMENT FROM FORM BOARDS/FOUNDATION
TO PROPERTY LINE.

- = 10' UTILITY EASEMENT
- = 5' DRAINAGE EASEMENT
- = 3' DRAINAGE EASEMENT



TREE LEGEND:

- ⊗ MAGNOLIA (SIZES NOTED)
- ⊗ 1" CRAPE MYRTLE
- 2" HOLLY

LEGEND:

E-00.0' = EXISTING GRADE

CURVE DATA					
CURVE	RADIUS	ARC	CHORD	BEARING	DELTA
C15	75.00'	10.23'	10.23'	S 86°33'29" W	07°49'08"
C16	75.00'	46.60'	45.85'	N 71°44'00" W	35°35'53"
C20	197.00'	122.40'	120.44'	S 71°44'00" E	35°35'53"

DESCRIPTION:

LOT 4, BLOCK 1, MAP OR PLAT ENTITLED "TALAVERA PHASE 1B-2", AS RECORDED IN PLAT BOOK 78, PAGES 64 THROUGH 67, OF THE PUBLIC RECORDS OF PASCO COUNTY, FLORIDA.

LOWEST FLOOR ELEVATIONS:
LIVING AREA: 78.90'
GARAGE AREA: 78.45'
ELEVATIONS REFERENCED TO
NORTH AMERICAN VERTICAL
DATUM OF 1988. MEAN SEA
LEVEL= 00.00 FT.

APPARENT FLOOD HAZARD ZONE: "X" COMMUNITY PANEL NO. 12101C 0209 F EFFECTIVE DATE: 9/26/2014

Square Feet: 10308.66 ±

M/I HOMES

LEGEND:

(C)= CALCULATED DATA, (D)= DEED DATA, (M)= MEASURED DATA, (P)= PLAT DATA, CL= CENTERLINE, A/C= AIR CONDITIONER, ALF= ALUMINUM FENCE, APU= APPARENT PHYSICAL USE, BFE= BASE FLOOD ELEVATION, C/C= COV. CONC., C/S= CONCRETE SLAB, COR.= CORNER, CLF= CHAIN LINK FENCE, CONC.= CONCRETE, COV.= COVERED, E/P= EDGE OF PAVEMENT, F/C= FENCE CORNER, FCM= FOUND CONCRETE MONUMENT, FIP= FOUND IRON PIPE, FIR= FOUND IRON ROD, FN&D= FOUND NAIL & DISK, FPIP= FOUND PINCHED IRON PIPE, MAS.= MASONRY, NCF= NO CORNER FOUND OR SET, OR= OFFICIAL RECORD BOOK, PB= PLAT BOOK, PCP= PERMANENT CONTROL POINT, PRM= PERMANENT REFERENCE MONUMENT, R/W= RIGHT OF WAY, R= RADIUS, SIR= SET 1/2" IRON ROD & CAP No. 4493, SN&D= SET NAIL & DISK No. 4493, S/W= SIDEWALK, TBM= TEMPORARY BENCHMARK, V/T= VINYL FENCE, W/F= WOOD FENCE, WT.= WITNESS

JOHN R. BEACH & ASSOCIATES, INC.
SURVEYORS AND MAPPERS
911 WEST ST. PETERSBURG DRIVE
OLDSMAR, FLORIDA 34677
(813) 854-1276 FAX (813) 855-8370

Drawn By:

SMS

Checked By:

JRB

Scale:

1"=30'

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY
RESPONSIBLE CHARGE AND MEETS THE APPLICABLE STANDARDS OF
PRACTICE FOR SURVEYS AS SET FORTH BY THE FLORIDA BOARD OF
LAND SURVEYORS IN CHAPTER 5J-17.051 THROUGH 5J-17.053,
FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027,
FLORIDA STATE STATUTES.

John R. Beach 11/04/20
SIGNATURE: JOHN R. BEACH
FLORIDA REG. LAND SURVEYOR No. 2984
DATE: 11/04/20
LB14493

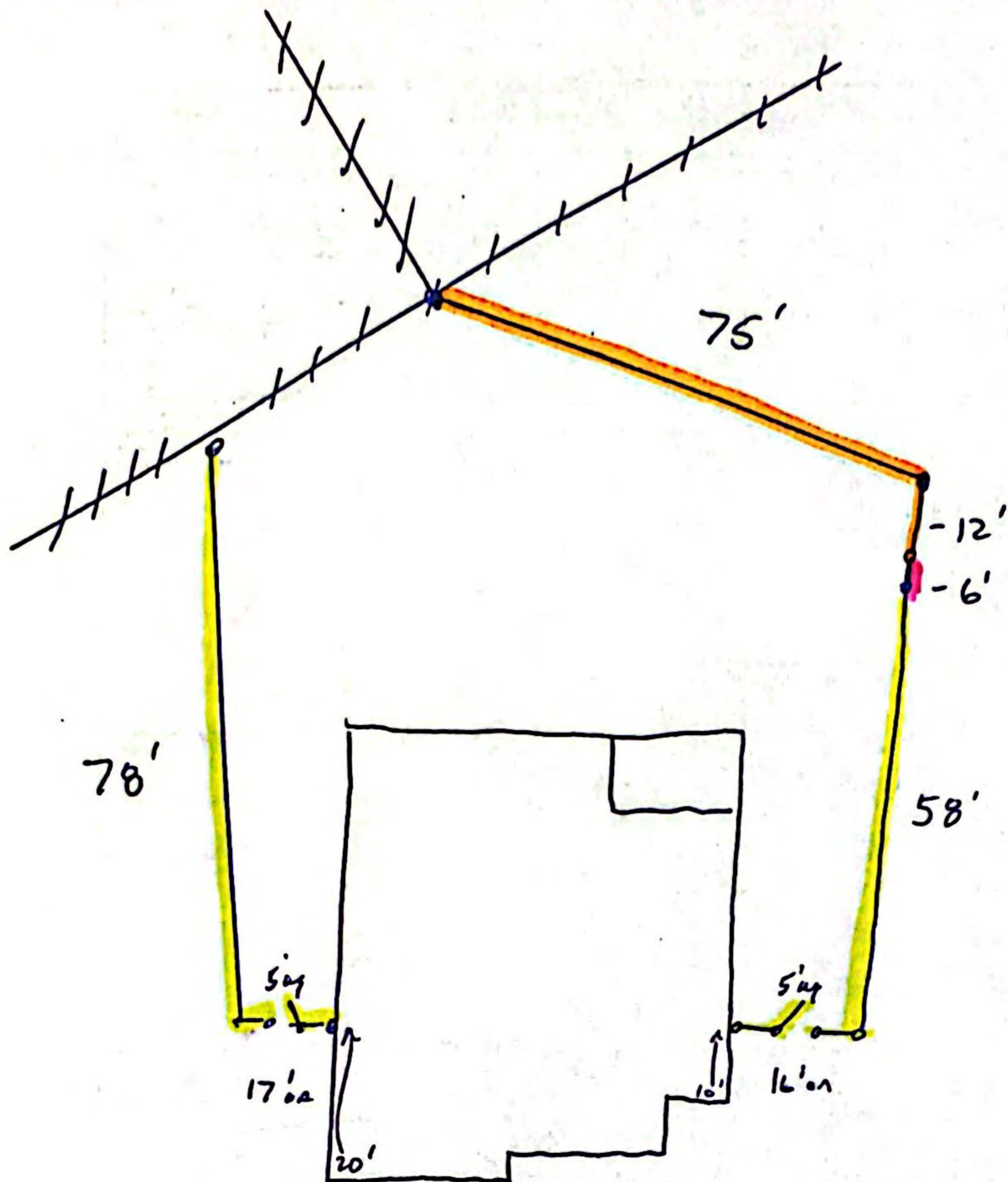
NOT VALID WITHOUT ORIGINAL SIGNATURE
AND SEAL OF A FLORIDA LICENSED
SURVEYOR AND MAPPER

Date:

FINAL 11/2/20 DJB


Revisions: FORM BOARD TIE IN 8/12/20 DWB, FOUNDATION TIE IN 8/25/20 JMC


certs added 11/19/20




LOWES #2238
"6'2mm"

Tan Vinyl

 6' tall vinyl privacy

 6' tall to 4' tall Transition
with "5' rail privacy

 4' tall closed top picket

Store 2238 LOWE'S OF LAND O' LAKES, FL
21500 STATE RD 54
LUTZ, Florida 33549



Customer Proposal

Prepared for:

Joshua Guzman
12218 Gothic Rd
Spring Hill, Florida 34610
215-292-3733

Prepared by:

Timothy Schurdell
813-523-5233
timothy.schurdell@lowes.com



FLORIDA SERVICES SOLUTIONS INSTALLED SALES PROPOSAL

LOWE'S AUTHORIZED REPRESENTATIVE		SALES ID	DATE	CUSTOMER NAME	
Timothy Schurdell		2186927	09/08/2023	Joshua Guzman	
STORE NO.	STREET ADDRESS			STREET ADDRESS	
2238	21500 STATE RD 54			12218 Gothic Rd	
CITY	STATE	ZIP	CITY	STATE	ZIP
LUTZ	FLORIDA	33549	Spring Hill	Florida	34610
TELEPHONE			TELEPHONE		
(813)345-9020			215-292-3733		
EMAIL			EMAIL		
timothy.schurdell@lowes.com			jayguz20@icloud.com		
LOWE'S CONTRACTOR LICENSE #		LOWE'S REPRESENTATIVE LICENSE #		CREDIT/DEBIT	CHECK
CGC1508417 (Certified GC), CGC1531687 (Certified GC), CCC1326824 (Certified Roofing Contractor) and #5990 (Valparaiso)		{(t:try:o:"signerb";w:120:h:15;}}		{(t:c:r:n:o:"signerb";w:12:h:12;}}	{(t:c:r:n:o:"signerb";w:12:h:12;}}
				LCC CARD	GIFT CARD
				{(t:c:r:n:o:"signerb";w:12:h:12;}}	{(t:c:r:n:o:"signerb";w:12:h:12;}}

This is only a quote for the merchandise and services printed below. **Lowe's does not offer services to paint, seal or stain fences.**

INSTALLATION STREET ADDRESS	CITY	STATE	ZIP
12218 Gothic Rd	Spring Hill	Florida	34610

Additional charges may apply for permit fees. Installation services guaranteed by Lowe's labor warranty & available thru independent contractors, licensed, & registered where applicable. License numbers & certifications held by or on behalf of Lowe's Home Centers, LLC: AK #Cone39289 Business License #1001769; AL #56683; #8187; #OO2157; AR #37290723; AZ #ROC340281 (KB-1 Dual Building Contractor License) CA B#991832; CO MP030000763; CT #HIC.0639387 #MCO.0903044; #HIC.0566468; DC #420222000012; #410522000535; DE #DE-2021-000001841; FL #CRC1327732 #CGC1531687 #CCC1326824 #CGC1508417 #FRO6140; GA #GCLT-CO000422 #GCLT-CO000421 #GCQA006895 #GCCO006889; #CN208589; HI #CT-33489; IA #C110383; ID #RCE-36837; IL #104.016796; IN #PC12000047; CO52100003; PC12000047; KS #21-012652; LA #LMP15296; #CL.69642; #866245; MA #CSL-081810; HIC#148688; MD #143468; #107639-10; MI #2102144445; #242200453; #2101165238; MN #BC692087; MB682496; MS #18898; #24721-MC; MT #161006; NC #70220; ND #000042957; NE #23319-21; NM GB98#408449; NV #0079079; NY #2106326-DCA; WC-27241-H14; ME-48295; #H-20080; #MP-44066; #HF-63803; #HI-63767; OK #0002337/16238; #8005039-2021; #00200358; 204908; OR #202237; PA PA174402; RI #GC-20575; SC #RBB.51013; #CLG.118696.GC; CLM115764; TN #3070 #00064743; TX #EC29349 #EC27606 #TACLA116836E #246 #M-43442; #325084; UT #9002087-5501; VA #2701036596; WA #LOWESH863DH; WI #DC-031000124 #DCQ-081800073; DCQ-090900098; WV #WV014656 See Lowes.com/licensing for current license numbers.

IMPORTANT: This is an estimate only. This estimate is subject to change and does not bind you or Lowe's. This estimate is not a contract nor will it modify any future contract you may sign with Lowe's for the installation services. You may accept this proposal only by signing the appropriate Services Solutions Installed Sales Contract with Lowe's and making payment according to the terms and conditions therein. (Estimate good for 30 days. Roofing, Gutters and Fencing Estimates are good for 7 days). Installation fees will be, and additional charges may be, based on total product required to fulfill order (including waste). If you would like to discuss the measurements or would like a copy of this document, please contact the Lowe's Store Associate. Please review your contract carefully for all charges prior to signing.

MERCHANDISE AND INSTALLATION SUMMARY: (I.E. ITEM NUMBERS, COLORS, DIMENSIONS, CONSIDERATIONS):

Fencing

Product

Fencing Project

Install 165' of 6't tan vinyl privacy fence. Install (2) 6't x 5'w tan vinyl privacy walk gates. Includes black heavy-duty stainless-steel hardware. Install 87' of 4't tan vinyl closed-top picket fence. Includes "S" rail for 6' section of 6't to 4't transition section between the privacy and picket fence on the right side. Includes 60lbs of concrete per post. Hinge posts are reinforced with aluminum insert, all vinyl gates include z-brace reinforcement. Includes limited lifetime warranty on vinyl fence materials. Includes Lowes 1 year workmanship warranty. Customer is responsible for obtaining HOA approval prior to fence installation being scheduled.

Lowes will schedule 811 to mark utilities.

Lowes not responsible for damage to unmarked underground water/electric/communication lines.

Price reflects promotional discount that is good through 09/01/2023.

24 months @ 0% with a Lowes credit card.

Price with a 4't x 4'w gate on the back line - \$10,350.00

Project Preparation Process

- o Dedicated project support staff keeps you up-to-date through every step of the process
- o Installer conducts Pre-Installation Inspection
- o Provides appropriate protection to home during installation
- o Obtain & post any necessary permits

Installation Process

- o Mark and prepare post hole locations
- o Install posts and backfill holes with concrete
- o Install fence material (gates, hardware, fasteners, etc.)
- o Remove/haul away existing fencing material
- o Follow all Health and Safety Guidelines

Clean-up/Final Inspection

- o Complete final clean-up and haul away all job-related debris
- o Test product & perform complete inspection with customer
- o Review warranty information

QUOTE TOTAL \$10,022.00
Payment (100%) \$10,022.00



↑
Connections
pickups
P-ickups



connecting
privacy
fence left + side



↑
Connections
pickups
P-ickups

12:42

LTE

AA

Q vinyl s-rail transition fence



HF

Hoover Fence Company



Tab 2

**Talavera Community Development District
Board of Supervisors Nominee Application**

Name: Chris Walsh

Address: 12327 Criollo Road, Spring Hill, Florida, 34610

Occupation: Information Technology Service Management Manager

1. Tell us how long have you lived in the community? Since March of 2020

2. What has your experience with the community been like so far?

I have had a pleasant experience in community since moving in almost 3 years ago. I feel the community is well managed but could do better in promoting more interaction with residents as well as better communication with residents on Board decisions past, present, and future.

3. Do you currently, or have you held other board and/or committee positions in or outside of Talavera? Please describe. None

4. Please describe any expertise you possess which you feel would benefit our community.

With 30+ years in the IT industry working in the legal, government, and retail fields I feel like I have the business experience necessary to be an effective board member. I have also founded and sold a small business. I manage people and finances, budgets exceeding \$10MM. I have experience with creating and managing contracts, mediating disputes between internal and external parties. I am also well versed in leading as a chairperson on many committees in my professional work life.

5. In your own words, why should you be appointed to the Talavera Community Development District Board of Supervisors?

Based on my professional experience, in my opinion I would be a desirable candidate to be appointed to the Talavera Community Development District Board of Supervisors. I intend to be a problem solver and want to represent the residents by answering questions, providing feedback to complaints, and addressing concerns the residents have. Board Members are here to represent the residents and that is my intention. I intend to work with fellow Board Members on fiscal accountability, community problem solving, communication with residents, and overall keeping Talavera as a desirable place to reside while upholding my obligations to be an impartial and active Board Member. I intend to be proactive in reviewing invoices and all other items included in the monthly board package and be prepared to engage in conversation as well as ask any questions that I have.

Upon completion, this form is to be emailed to Lynn Hayes, CDD District Manager, at Lhayes@Rizzetta.com

Deadline for all applications is Friday, February 3, 2023 at 5:00 PM.

Christopher Walsh

12327 Criollo Road ♦ Spring Hill, FL 34610
661-313-5222
gjarmel@gmail.com

Technical IT Executive Professional

Accomplished, dynamic, hands-on leader with outstanding track history of delivering technological infrastructures and systems to create business solutions and achieve corporate objectives. Expertise in strategically building and driving global IT organizations and directing major initiatives / projects to support mission-critical business processes. Adept at turning around and engineering global IT functions to dramatically improve performance while reducing cost. Resourceful, results-oriented problem solver who directs top-level teams by example to ensure achievement of goals on time and within budget. Highly experienced at overseeing operations on multiple domestic / foreign sites, specializing in Mexico. Exceptionally skilled communicator with demonstrated negotiation talents.

Selected Achievements

- Reduced costs by \$5M by consolidating telecom contracts and run-a-way IT expenditures. {Sigue}
- Implemented and architected a storage system that off lined stale data automatically, saving 450tb of high cost, high performance disk space which resulted in the cost avoidance of \$7M (ACT/DR)
- Generated \$3M increased revenue by driving the deployment of web based terminals driving down costs by 60% per transaction. {Sigue}
- Successfully, led, planned, and managed, the relocation of a financial institution to a new location. {Matadors Community Credit Union}
- Led IT successful IT integration when ACT Litigation Services was acquired by Discover Ready.
- Successfully managed domain consolidation over 800 Windows servers, 2800 users, 5 petabyte of storage, across three data centers. (ACT/DR)
- Decreased IT expenditures by 20% by streamlining IT help desk operations for a NYSE insurance company. {SCPIE}
- Led strategic initiatives that doubled profits in one calendar year. {United Tile Company}
- Successfully migrated 6 datacenters to a dual, active/active, datacenter environment. (ACT/Discoverready)
- Founded, owned and operated, and sold a successfully consulting company with \$10M in annual sales.
- Chief purchaser for all IT products and services, sole negotiator of IT contracts and SOP's (Discoverready)
- Architected and Engineered the build out of two datacenters with over 40 cabinets of storage, compute, and network. (Discoverready)
- Successfully achieved ISO 27001 certification (Discoverready)
- Generated 15% increase in revenue through the implementation of IT automation for processing and review (Discoverready)
- Architected, Engineered, and installed new European datacenter for top 3 client with full GDPR compliance within 45 days (Discoverready)
- Responsible INFOSEC (Discoverready)
- Consolidated 5 US datacenters reducing cost and increasing uptime (Consilio)

Areas of Expertise

- | | | |
|---------------------------------|-----------------------------------|---------------------------------|
| ◆ Strategic Technology Planning | ◆ Staff Development / Mgmt. | ◆ Change Management |
| ◆ Business Leadership | ◆ Financial / Budget Mgmt. / P&L | ◆ Global Sourcing |
| ◆ Operations Management | ◆ Partnerships / Alliances / JV's | ◆ Multi-Site Team Leadership |
| ◆ Problem Resolution | ◆ Process Re-engineering | ◆ Systems Development Lifecycle |
-

Professional Summary

Footlocker, Inc. ◆ Tampa, FL ◆ 2020 to Present

Senior Manager, Service Management

- Primary Responsibility For Global IT Command Center, Global IT Change Management, and IT Audit
- Leads Global Major Incident Management Team

ACT Litigation Services / DiscoverReady / Consilio ◆ Valencia, CA ◆ 2009 to 2020

IT Director

- Responsible for technology in the Electronic Discovery workflow.
- Responsible for 5+ PB of Storage using EMC, Net App, Isilon, and Synology.
- Lead architect and design engineer for the Electronic Discovery and Legal Review Platforms.
- Responsible for 20 direct reports in 3 locations over 4 time zones, including a datacenter in Paris, France.
- Built out and expanded a 15,000 square foot onsite data center in the Valencia facility.
- Overall management of three Data Centers and Disaster Recovery Center.
- Established System Assurance (SA) Group. Implemented Company Wide Change Management program. Executed an Operational cultural change and transitioned the organization from a reactive to proactive environment. Established collocation agreements for hosting platforms at the Orange County Data Center.
- SoX specialist, responsible for compliance for the organization
- Direct responsibility of EMC, Net App, and Isilon storage systems totaling over 36 petabytes of storage.
- Direct responsibility of Citrix platform which drives a web based legal review platform with a user base of 1800 users, 1200+ concurrently connected 24 hours a day.
- Responsible for IT annual budget of \$15M
- Complete responsibility of Windows 20xx Active Directory Domain, 4000+ servers, Multiple Sharepoint server environment, Multiple Exchange Servers, with data replication of key components and data to a Recovery Data Center.
- CISCO, Microsoft, EMC, Net App, Isilon, Fortinet, kCura's Relativity, iConect, HP, Avaya, Super Micro, Advanced level skillset.
- Responsibility for a "Forklift" datacenter Migration from New York City to Las Vegas, Nevada. Successfully completed within a 48 hour time period over 150 core assets.
- Continuing management of an overall IT budget of over \$15M
- Budget Responsibility, Reports to Executive Committee
- Manages Development, Security, Infrastructure, and Support Teams

ACS, Inc. ◆ Los Angeles, CA ◆ 2008 to 2009

Systems Director

- Systems Director for the Metro TAP Card Implementation
- Responsible for all technical aspects of the TAP Card program.
- Principle contact for the MTA with respect to all technical details for the TAP program.
- Lead architect and design engineer for Siebel and Oracle Back End System.
- Overall management of the Primary Data Center and Disaster Recovery Center.
- Established Quality Assurance (QA) Group. Implemented Change Management program. Executed an Operational cultural change and transitioned the organization from a reactive to proactive environment. Established collocation agreements for hosting platforms at the Orange County Data Center.
- SOX and PCI specialist, responsible for compliance for the TAP program.

- CISCO, Microsoft, EMC, Checkpoint, HP, Avaya, Advanced level skillset.

Sigue Corporation ♦ San Fernando, CA ♦ 2005 to 2008

IT Executive

- Technical Director of a 800 seat VoIP Call Center, Strategic and technological direction, planning, and management of the Information Technology group encompassing applications development, support center, network/telecom services, systems administration, architecture, disaster recovery, client services, budgeting, software support, data center services, quality assurance, and computer operations for a international organization providing money transfer services.
- Oversee \$3M CAPEX budget and management of 23 information technology professionals. Implemented enterprise SAN/Backup infrastructure to support Wire System and disaster recovery. Implemented redundant WAN to deliver high availability infrastructure to branches.
- Negotiated enterprise services agreements with critical vendors for 40% reduction in annual costs.
- Overall management of the Primary Data Center and Disaster Recovery Center. Implemented 24x7x365 system and network monitoring.
- Managed a talented staff of 7 SQL 2000 DBAs.
- Established Quality Assurance (QA) Group. Implemented Change Management program. Executed an Operational cultural change and transitioned the organization from a reactive to proactive environment. Established collocation agreements for hosting platforms at MCI/Verizon data centers. Negotiated SLA's with business units/divisions for mission critical applications. Negotiated enterprise agreements for systems, storage and disaster recovery services with key vendors. Implemented Storage Area Networks (SAN's) and standardized across all Sigue Data Centers to increase, storage utilization, standardize server platforms, and reduce Data Center TCO.
- Managed Great Plains migration and version upgrades.
- Responsible for a staff of 23 IT professionals.
- Planned and Managed upgrade of over 80 server from Windows 2000 to Windows 2003
- Planned and Managed upgrade of Exchange Server from 2000 to 2003
- Implemented "real time" data redundancy between EMC Storage Area Networks across international DS3's.
- CISCO, Microsoft, EMC, Checkpoint, HP, Nortel, Advanced level skillset.

Matadors Community Credit Union ♦ Northridge, CA ♦ 2003-2005

Director of Technology

- Architected and managed all aspects of the WAN, Managing a server Citrix Farm, Hands on managing the following: Windows 2000 Active Directory Domain, MS Exchange 2000, MS SQL 2000 (2), SQL Website administration, Sidewinder Firewall, IBM AIX Operating System, OS/2, Cisco VOIP Routers, Nortel BCM Telephony, Symitar (Credit Union Application.)
- Served as technical adviser to the CEO / board of directors and managed \$300M in deposits for credit union members.
- Created new IT organization to support the acquisition of another smaller credit union by redesigning networks, middleware, services the relocation of the credit union's headquarters.
- Evaluated, restructured, and led turnaround to successfully improve capabilities of IT services / infrastructure.

The SCPIE Companies ♦ Century City, CA ♦ 1999-2002

Help Desk Director

- Managing staff of 10 personnel, 24*7 management of network operations, Windows NT 4.0 & AS400 Environment, Inventory and Purchasing of MIS equipment, Telecommunications.
- Decreased IT expenditures by 20% by streamlining IT help desk operations for a NYSE insurance company.
- Led all aspects of business applications, telecommunications, networks, AS400, and systems software / hardware management. Prepared annual budget, procured IT, and conducted employee reviews.
- Met 99% SLA requirements and increased productivity to maximum capacity by redefining processes and redistributing work force.

United Title Company ♦ Los Angeles, CA ♦ 1998-1999

MIS Operations Manager

- Managing MIS Helpdesk of 5 personnel, day today network operations, MS SQL database updates, WAN/LAN, Definity G3 PBX,AS400, work with development team, equipment requisitions, managing growth of WAN/LAN, Citrix Winframe/MS Terminal Server rollout.
- Created network architecture / company infrastructure for World Wide Internet / Intranet, and maintained all NT and AS400 systems.
- Led strategic initiatives that doubled profits in one calendar year.

Computer Connection ♦ Fresno, CA ♦ 1993-1997

Founder, Owner, Operator

- Day to day operations as well as ordering, Scheduling, training, and maintenance of many different computer networks MS Office Training and training courses books authored.
 - Developed extensive hardware knowledge and trouble-shooting skills. Novell, Microsoft NT networks installed and maintained Microsoft Office implementation & maintenance. Proficient in TCIP,10/100 Base T, Intel/IBM Based Computer Design. Extensive Knowledge in MS DOS, Windows 3.11, Windows 95, Windows NT, Novell operating systems.
 - Youngest Compaq Authorized Owner in the Western Hemisphere.
 - Sold profitable business with \$10M in annual sales to another local computer chain store.
-

Education

1987-1990 ♦ Fresno City College ♦ Associate Degree

1990-1992 ♦ Attended California State University Fresno

♦ References available via <http://www.linkedin.com/in/chriswwalsh>

03/31/2020

I am writing this letter of reference on behalf of Chris Walsh. I have known Chris for over 6 years and would strongly recommend him for any position in IT. Chris worked for me at DiscoverReady which was a privately-owned E-Discovery company. During my time at DiscoverReady, Chris was responsible for a massive IT / resiliency transformation designed to improve overall application screen to screen response time, enhance security, and move to a 24x7 uptime model for our litigation/review applications. Most of DiscoverReady's Attorney based reviews were performed in our highly secure review facilities where DiscoverReady's contracts were focused on hourly work. The importance of speed and uptime was essential to DiscoverReady's profitability.

During this time Chris lead several massive transformations for DiscoverReady. These transformations included, but were not limited to the following:

- Transformed the DiscoverReady low grade DIA network to a Level 3 MPLS backbone for our California, Charlotte, and New York review offices. Additionally, Chris coordinated the deployment of a high speed 10gb backbone between the Las Vegas and Charlotte Data Centers in a HA data center availability configuration. Chris' team also built out a Data Center in France as well as successfully completed a cross town Charlotte, NC datacenter migration.
- Consolidated the Valencia and New York Data Centers in to our Las Vegas Data Center. Chris' team also built out a Data Center in France as well as successfully completed a cross town Charlotte, NC datacenter migration. This reduced cost and risk.
- Completed the refresh of all our MS SQL Servers which were large physical servers on a SAN. These servers were the backbone of our review applications. He also spearheaded the migration to virtual SQL and cloud-based SQL.
- Completed the refresh of our expensive and large EMC SAN storage platforms to a single Netapp footprint that provided both block and NAS storage as well as flash disk. This project greatly improved application performance as well as reduced our Data Center footprint.
- Deployed Dell Secure works where our SOC was outsourced and all of our mission critical security alerts and logging were consolidated to a single platform. DiscoverReady, being an E-DiscoverReady company managed proprietary, confidential and PII data for fortune 500 companies.
- Chris was also instrumental in building Service Excellence in all aspects of the IT department. This was most beneficial as the company was going through mergers and acquisitions. Being processed minded and agile, Chris was able to build ITIL foundations into software deployment, hardware/software maintenance, upgrades/patching, and problem resolution not only into documentation but into the fabric of the IT organization.

In summary, Chris is a highly experienced, well rounded IT professional who I would highly recommend.

Peter Dorfman IT Director at Ally Investments
Pdorfman22@gmail.com
704-900-9359

Tab 3

Cutter

Cutter Eclipse Zone Mosquito Repellent Device, Outdoor Diffuser for Effective Mosquito Protection

★★★★☆95

\$32.99prime

Back to results

Sponsored



Roll over image to zoom in



Conmacro Plant Covers Freeze Protection, 10 ft x 30 ft 0.9oz Floating Row Cover Garden Fabric for Vegetables Raised beds, Outdoor Frost Cloth Frost Protection Plant Blankets for Winter Sun Pest

Visit the Conmacro Store
4.091 ratings

\$17.99

FREE Returns
Coupon: Apply \$2 coupon Shop items > | Terms

Get a \$50 Amazon Gift Card instantly upon approval for Amazon Visa. No annual fee.

Size: 10x30ft/ 0.9oz

8x24ft/ 0.9oz \$13.99	8x24ft/1.06oz --	10x30ft/ 0.9oz \$17.99
10x30ft/1.06oz --		

- **【Thickened & Durable Material】** Conmacro frost blankets for outdoor plants are made of 0.9oz/sq non-woven polypropylene fabric. which is thicker than the ordinary 0.6~0.8 oz/sq. The material of the winter plant covers freeze protection is lightweight and breathable to allow sunlight to reach the plants and protect crops from the damage of freeze and frost.
- **【Super Larger Size Plant Covers for Winter】** The size of the garden cover is 10x30ft, which can cover large areas, You can cut the plant covers freeze protection into different sizes for different use, you can also cover your frost cloth with a single layer, doubled or tripled layer as you like .
- **【Multiple Functions of Frost Cloth】** (1) Conmacro plant frost protection covers can protect plants and crops from frost and freeze .(2) can maintain the temperature and humidity, can be a great tool for germination of seeds and promote the growth of crops. (3) Conmacro Plant Blankets freeze protection also protects plants and vegetables from the strong sunlight.
- **【High-Quality Landscape Staples 】** ※Notice: The greenhouse hoops and clamps are not included. Conmacro landscape staples are made of rugged, anti-rust galvanized iron, and the gaskets are made of high-quality plastic, you can just use the landscape fabric staples to fix the surroundings of the plant instead of stones or soil, Which is very convenient for you.
- **【How to Use Frost Blanket】** (1) You can directly cover the frost cloth on the crops and use the garden landscape staples to fix the surroundings. (2) You can use the garden hoops to support the frost plant covers (3) You can also cut the frost cloth plant freeze protection into different sizes by your needs.

☐ Add your 30-day FREE trial of Prime and get fast, free delivery

DeliveryPickup

\$17.99

FREE Returns

FREE delivery Monday, September 18 on orders shipped by Amazon over \$35

Or fastest delivery Thursday, September 14. Order within 11 hrs 1 min

Deliver to Sean - Tampa 33647

In Stock

Qty: 1

Add to Cart

Buy Now

PaymentSecure transaction

Ships fromAmazon

Sold byTetutor Direct

ReturnsEligible for Return, Refund or Replacement within 30 days of receipt

PackagingShows what's inside

☐ Add a gift receipt for easy returns

Add to List

POYEE

Lightweight and Breathable

POYEE Plant Covers Freeze...

★★★★☆101

\$14.99prime

Save 10% with coupon

- **【Garden Expert Best Service】** If you're not satisfied with your plant frost cover, please contact us and we will refund or replace your product immediately. No risk purchase here.

Customer ratings by feature

Light weight	4.1
Easy to use	3.8
Sturdiness	2.4

[See all reviews](#)

[Report incorrect product information.](#)

Consider a similar item

Amazon's **Choice**



MIXC Plant Covers Freeze Protection, 31.4"x39.3" Winter Cold Weather Frost Blankets Shrub Jacket with Drawstring Reusable Frost Protection Cloth for Outdoor Plants Fruit Tree Potted (2 Pack) (805)

\$15.99
Climate Pledge Friendly



SPORTYOUTH 10x50 Ft Plant Covers Freeze Protection, Floating Row Cove...
\$22.99 **prime**
Save 20% with coupon

Sponsored

Frequently bought together

+

+

Total price: **\$45.96**

Add all three to Cart

These items are shipped from and sold by different sellers.
[Show details](#)

This item: Conmacro Plant Covers Freeze Protection, 10 ft x 30 ft 0.9oz Floating Row Cover Garde...
\$17.99

Samhopo 40 PCS Garden Clips, Greenhouse Clamps Made of Stainless Steel for Netting, Have...
\$9.98 (\$0.25/Count)

Plant Covers Freeze Frost Protection, 33 FT x 10 FT Frost Cloth Plant Freeze Protection...
\$17.99

Products related to this item

Sponsored

WYRJXYB Plant Covers Freeze Protection 10 x 30Ft with 20 Stainless Steel Clips- Fro...
\$19.99
Save 10% with coupon

WYRJXYB Plant Covers Freeze Protection Kit 10 x 30Ft with 6Pcs Garden Hoops & 18 CL...
\$35.99
Save 10% with coupon

LOVYNO 10x30Ft Plant Covers Freeze Protection Floating Row Cover Garden Covers for ...
\$14.99
Save 10% with coupon

Plant Covers Freeze Protection, 0.9oz 10x50FT Frost Cloth Plant Freeze...
\$22.99

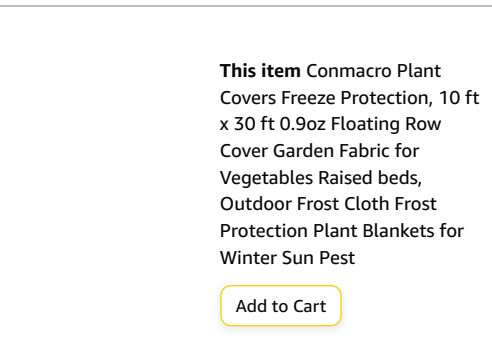
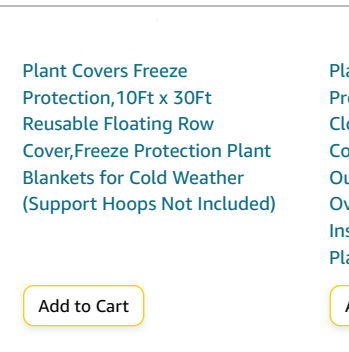
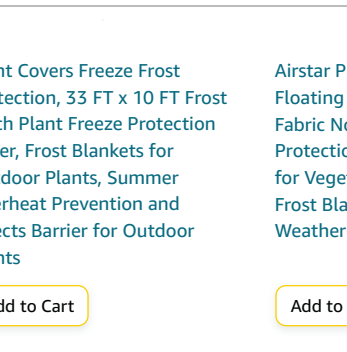
Plant Covers Freeze Protection, 10 * 30FT Frost Cloth Garden Fabric for Cold Weathe...
\$16.99
Save 5% with coupon

YNERHAI 10 ft x 30 ft Plant Covers Freeze Protection, Garden Frost Cloth Plant Cov...
\$29.99
Save 20% with coupon

Sponsored



50
\$16.88

	<p>This item Conmacro Plant Covers Freeze Protection, 10 ft x 30 ft 0.9oz Floating Row Cover Garden Fabric for Vegetables Raised beds, Outdoor Frost Cloth Frost Protection Plant Blankets for Winter Sun Pest</p> <p>Add to Cart</p>		<p>Plant Covers Freeze Frost Protection, 33 FT x 10 FT Frost Cloth Plant Freeze Protection Cover, Frost Blankets for Outdoor Plants, Summer Overheat Prevention and Insects Barrier for Outdoor Plants</p> <p>Add to Cart</p>		<p>Airstar Plant Covers, Garden Floating Row Cover 7'x25' Fabric Non-Woven for Frost Protection Freeze Protection for Vegetables Fruit Tree Plant Frost Blanket Cover for Cold Weather (Hoops Not Included)</p> <p>Add to Cart</p>
Customer Rating	(91)	(1190)	(299)	(413)	
Price	\$17 ⁹⁹	\$16 ⁹⁹	\$17 ⁹⁹	\$11 ⁹⁹	
Shipping	FREE Shipping on orders over \$35.00 shipped by Amazon. Details	FREE Shipping on orders over \$35.00 shipped by Amazon. Details	FREE Shipping on orders over \$35.00 shipped by Amazon. Details	FREE Shipping on orders over \$35.00 shipped by Amazon. Details	
Sold By	Tetutor Direct	Sunpro_USA	CareHome	AIRSTAR_USA	
Color	White	White	0.9oz/yd ²	—	
Item Dimensions	1 x 1 x 1 inches	—	13.11 x 10.6 x 1.96 inches	—	
Material	Polypropylene	Polypropylene	Polypropylene	Polypropylene	
Size	10x30ft/ 0.9oz	10x30ft	10 x 33 Feet	7ftx25ft	

Plant Covers Freeze Protection , Plant Blankets for Cold Weather, Plant Row Cover Garden Covers for Winter Frost Protection

Product Dimensions	1 x 1 x 1 inches
Item Weight	1.87 pounds
Manufacturer	Conmacro
ASIN	B0B8HKC3P9
Item model number	CM04002
Customer Reviews	4.0 4.0 out of 5 stars

Would you like to **tell us about a lower price?**

Best Sellers Rank

#72,789 in Patio, Lawn & Garden
(See Top 100 in Patio, Lawn & Garden)
#125 in Plant Covers

Important information

To report an issue with this product, [click here](#).

Products related to this item

Sponsored



CHARGUY Plant Covers Freeze Protection Frost Blankets for Outdoor Plants with Draws...

\$24.50



47.2"x70.8" Plant Cover Drawstring Tree Cover,Burlap Winter Plant Cover Bag,Plant...

\$20.99



0.9oz Frost Cloth Plant Covers Freeze Protection, 10x30FT Frost Blanket for...

\$17.99



PIONZE Plant Cover, Plant Covers Freeze Protection, 47" H x 32" W, 2.2 oz/yd² Winte...

14

\$23.99



Plant Covers Freeze Protection, 0.9oz 10x50FT Frost Cloth Plant Freeze...

\$22.99



6 Pack Plant Co Protection Bag ' Drawstring Plan Winter Reus...

\$24.99



SPORTYOUTH 10x50 Ft Plant Covers Freeze Protection, Floating Row...


\$22⁹⁹ ✓prime

Save 20% with coupon

Sponsored

Sponsored

WYRJYB
[Shop the Store on Amazon ›](#)




Greenhouse Hoops Grow Tunnel 6 Sets of 8FT Long Garden Hoops, Rust-Free...

125

\$23.99

Abimars
[Shop the Store on Amazon ›](#)




Abimars Plant Covers Freeze Protection 0.88 oz/yd², 6.5ft x 32.8ft Reusable...

496

\$17.99 List: ~~\$49.99~~

Sandbaggy
[Shop the Store on Amazon ›](#)



Sandbaggy 3 Bags - Adult

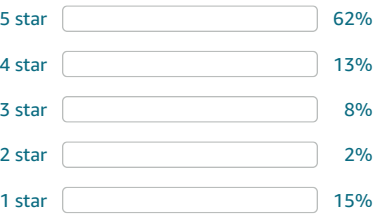
\$22.00

Looking for specific info?

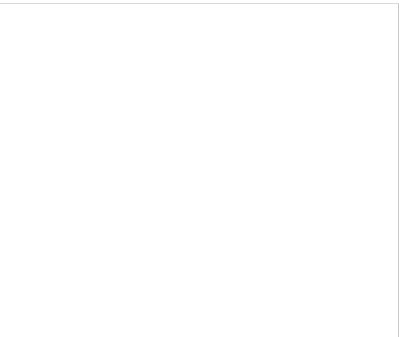
Customer reviews

4 out of 5

91 global ratings



How customer reviews and ratings work



Sponsored

Reviews with images

See all photos



Top reviews

Top reviews from the United States

- Rebecca McLaughlin

Did the job for that night!

Reviewed in the United States on March 17, 2023

Size: 10x30ft/ 0.9oz **Verified Purchase**

Wish sections could be perforated; not easy to cut ; kind of like the Halloween webbing to work with. But with the garden pins it stayed in place and did the job! Protected my spring tender flowers!

Helpful

Report
- Modern Nana

Breathable Frostcloth

Reviewed in the United States on January 20, 2023

Size: 8x24ft/1.06oz **Verified Purchase**

Jury is still out on this as we have only had one freeze thus far. However, cloth was easy to use and the hardware to secure to the ground was helpful.

Helpful

Report
- Laura S.

Value

Reviewed in the United States on July 4, 2023

Size: 10x30ft/ 0.9oz **Verified Purchase**

Holds up well in windy areas.

Helpful

Report
- Amanda

Fabulous!

Reviewed in the United States on May 23, 2023

Size: 10x30ft/ 0.9oz **Verified Purchase**

This is a great product! It is very strong! It has survived several bad thunderstorms with high winds and heavy rains. The water goes through it. A fantastic way to keep the bugs off my plants. I am impressed how well it holds up to our crazy weather. 5 stars!

Helpful

Report
- MG

Thin cover that protects sensitive crops

Reviewed in the United States on April 16, 2023

Size: 8x24ft/ 0.9oz **Verified Purchase**

Would not be efficient for heavy frost. I used it for a slightly colder 32° weather and some of my plants still were damaged. Better as a shade/insect protection. Decent amount of fabric for price.

Helpful

Report
- laura hughes

Does not hold up
Reviewed in the United States on July 6, 2023
Size: 8x24ft/ 0.9oz **Verified Purchase**
This material is nice and wide, however, after a few weeks in the rain and wind, it just rips and disintegrates. Disappointed.

Helpful

Report

Farmer Dan

works as advertized
Reviewed in the United States on December 29, 2022
Size: 10x30ft/ 0.9oz **Verified Purchase**
I was concerned when I opened the package that the material is very lightweight. But we just went thru the worst 5 days of below freezing weather I've ever seen in my area of Florida and the plants did great.
One person found this helpful

Helpful

Report

DP

Good product
Reviewed in the United States on February 23, 2023
Size: 10x30ft/1.06oz **Verified Purchase**
Thicker and of course more expensive than others but it's holding well with strong winds. Will buy it again.

Helpful

Report

[See more reviews >](#)

693

Shop now

Sponsored

[Back to top](#)

English

United States

Amazon Music Stream millions of songs	Amazon Advertising Find, attract, and engage customers	6pm Score deals on fashion brands	AbeBooks Books, art & collectibles	ACX Audiobook Publishing Made Easy	Sell on Amazon Start a Selling Account	Amazon Business Everything For Your Business
Amp Host your own live radio show with music you love	Amazon Fresh Groceries & More Right To Your Door	AmazonGlobal Ship Orders Internationally	Home Services Experienced Pros Happiness Guarantee	Amazon Web Services Scalable Cloud Computing Services	Audible Listen to Books & Original Audio Performances	Box Office Mojo Find Movie Box Office Data
Goodreads Book reviews & recommendations	IMDb Movies, TV & Celebrities	IMDbPro Get Info Entertainment Professionals Need	Kindle Direct Publishing Indie Digital & Print Publishing Made Easy	Amazon Photos Unlimited Photo Storage Free With Prime	Prime Video Direct Video Distribution Made Easy	Shopbop Designer Fashion Brands
Amazon Warehouse Great Deals on Quality Used Products	Whole Foods Market America's Healthiest Grocery Store	Woot! Deals and Shenanigans	Zappos Shoes & Clothing	Ring Smart Home Security Systems	eero WiFi Stream 4K Video in Every Room	Blink Smart Security for Every Home
	Neighbors App Real-Time Crime & Safety Alerts	Amazon Subscription Boxes Top subscription boxes – right to your door	PillPack Pharmacy Simplified	Amazon Renewed Like-new products you can trust		

Tab 4



The New Standard in Landscape Maintenance

1.888.RED.TREE

www.redtreelandscape.com

5532 Auld Lane, Holiday FL 34690

October 3, 2023

Landscape Enhancement Proposal

For

Talavera HOA

Attn: Sean Craft

SCraft@rizzetta.com



- Establish planting bed between sidewalk and spillway to include 2 yards planting mix
- Install 15 Pink Muhly Grass 3gal
- Install 4 Bales Pine Straw
- Includes all materials, labor, hauling & dump fees

Total: \$825.00

Authorized By:

Date:

**Although Pink Muhly Grass is very drought tolerant it still requires some water for establishment
... Due to no irrigation in the area RedTree Landscape Systems will not be held liable for plant
health or any warranty replacement .**

Proposal submitted by Kevin Smith – Senior Landscape Designer / Advisor
ksmith@redtreelandscape.com / Cell phone: (727) 426.3679

Tab 5



The New Standard in Landscape Maintenance

1.888.RED.TREE

www.redtreelandscape.com

5532 Auld Lane, Holiday FL 34690

October 3, 2023

Landscape Enhancement Proposal

For

Talavera HOA

Attn: Sean Craft

SCraft@rizzetta.com



- Remove declining & dead Bottlebrush from monuments sides and haul away
- Includes all labor, hauling & dump fees

Total: \$200.00

Authorized By:

Date:

Proposal submitted by Kevin Smith – Senior Landscape Designer / Advisor
ksmith@redtreelandscape.com / Cell phone: (727) 426.3679

Tab 6



The New Standard in Landscape Maintenance

1.888.RED.TREE

www.redtreelandscape.com

5532 Auld Lane, Holiday FL 34690

October 3, 2023

Landscape Enhancement Proposal

For

Talavera HOA

Attn: Sean Craft

SCraft@rizzetta.com



- Remove dead Red Maple hit by lightning
- Install 1 Florida Flame Red Maple 45gal
- Includes all materials, labor, hauling & dump fees

Total: \$1,750.00

Authorized By:

Date:

Proposal submitted by Kevin Smith – Senior Landscape Designer / Advisor
ksmith@redtreelandscape.com / Cell phone: (727) 426.3679

Tab 7

SOLITUDE

LAKE MANAGEMENT



Talavera CDD Waterway Inspection Report

Reason for Inspection: Normal growth observed

Inspection Date: 2023-10-02

Prepared for:

Lynn Hayes
Rizzetta & Company

Prepared by:

Nick Margo, Aquatic Biologist

Wesley Chapel Field Office
[SOLITUDELAKEMANAGEMENT.COM](https://www.solitudelakemanagement.com)
888.480.LAKE (5253)

TABLE OF CONTENTS

Pg

SITE ASSESSMENTS

PONDS 400, 410, 420 3

PONDS 430, 510, 520 4

PONDS 32, 33, 34 5

PONDS 35, 36, 38 6

PONDS 37, 39, 40 7

PONDS

PONDS

MANAGEMENT/COMMENTS SUMMARY 8 - 9

SITE MAP 10

Site: 400**Comments:**

Site looks good

The site looks relatively the same as it was a few months ago with minimal algae and minimal nuisance, shoreline weeds.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



July, 2023



October, 2023

Site: 410**Comments:**

Site looks good

Most of the pennywort is gone and the site has no noted algae currently.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



July, 2023



October, 2023

Site: 420**Comments:**

Normal growth observed

The site's water level is up and it has some shoreline algae in areas where there is no gulf spike rush that will require an algicide application.

Action Required:

Routine maintenance next visit

Target:

Surface algae



July, 2023



October, 2023

Site: 430**Comments:**

Site looks good

The site still has a little water but is in good condition with minimal issues.

Action Required:

Re-inspect next visit

Target:

Species non-specific



July, 2023



October, 2023

Site: 510**Comments:**

Site looks good

The submersed weeds are in decay and there is no noted nuisance shoreline vegetation or algae issues.

Action Required:

Treat within 7 days

Target:

Species non-specific



July, 2023



October, 2023

Site: 520**Comments:**

Site looks good

The site has some submersed weed regrowth but no algae and minimal nuisance, shoreline weeds.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



July, 2023



October, 2023

Site: 32**Comments:**

Normal growth observed

The site has some seasonal alligator growth in the water column since it is so shallow. It will require an herbicide application for control.

Action Required:

Routine maintenance next visit

Target:

Alligatorweed



July, 2023



October, 2023

Site: 33**Comments:**

Site looks good

The site remains in good condition with minimal nuisance vegetation and minimal algae. The water level remains about the same.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



July, 2023



October, 2023

Site: 34**Comments:**

Normal growth observed

The site has some submersed algae growth but nothing topping out causing mats. There is no other nuisance vegetation noted either.

Action Required:

Routine maintenance next visit

Target:

Sub-surface algae



July, 2023



October, 2023

Site: 35

Comments:

Site looks good

The site now has minimal shoreline weeds and no algae. The water level is a bit up.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



July, 2023



October, 2023

Site: 36

Comments:

Site looks good

The site has some more water and the cattail decay still exists but the site is in overall good condition.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



October, 2023



July, 2023

Site: 38

Comments:

Site looks good

The site is in good condition with minimal shoreline weeds and no noted say algae.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



July, 2023



October, 2023

Site: 37

Comments:

Normal growth observed

The site has some seasonal algae along the perimeter that will require an algicide application for control.

Action Required:

Routine maintenance next visit

Target:

Surface algae



July, 2023



October, 2023

Site: 39

Comments:

Site looks good

The site has much less algae after an algicide application but will probably require another for better control in the near future.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



July, 2023



October, 2023

Site: 40

Comments:

Treatment in progress

There is water now in the site and it was recently treated for shoreline weeds among it. Allow 7 to 14 days for full results.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



July, 2023



October, 2023

Management Summary

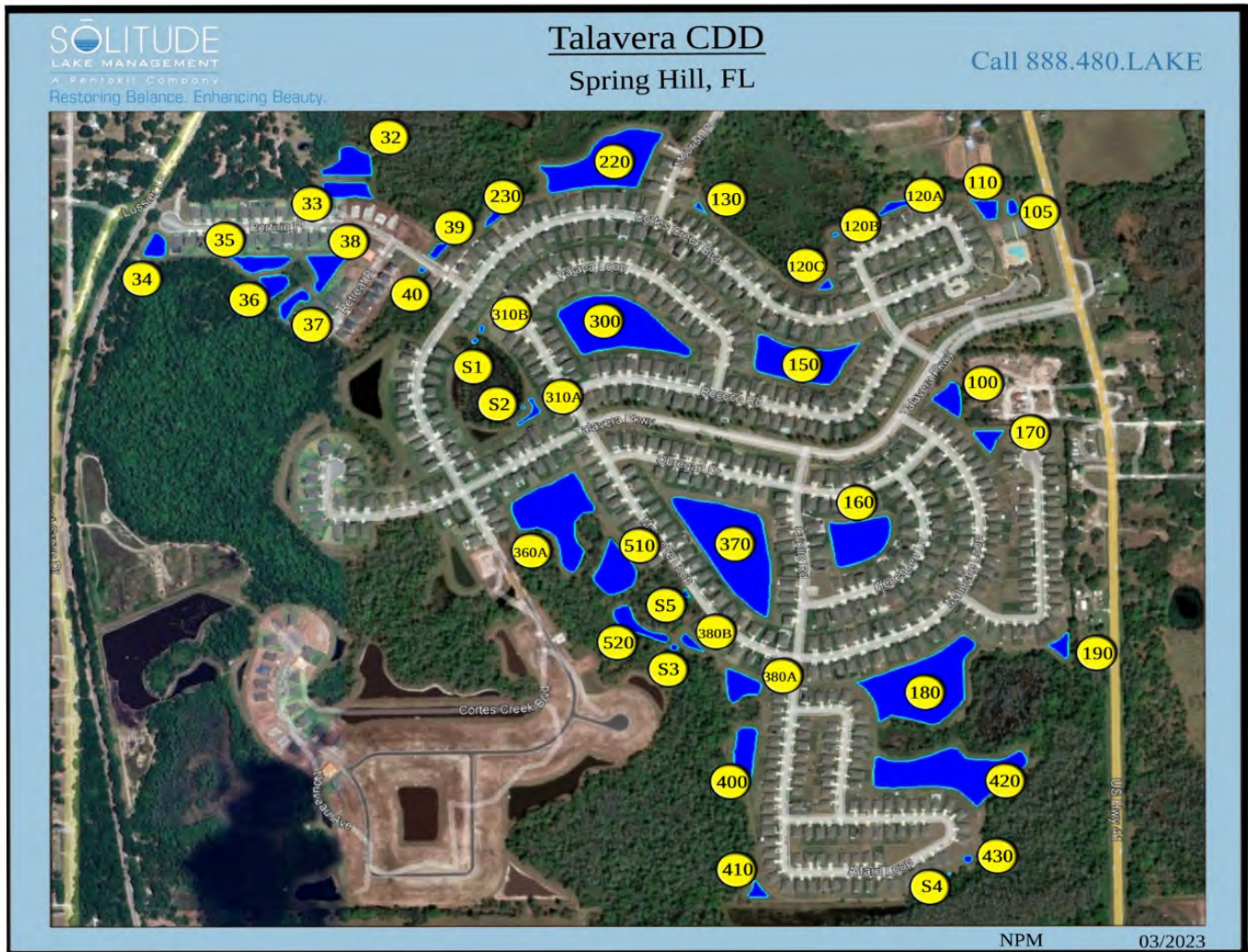
We see algae in a few sites this month. Sites 420, 34 & 37. Two of them are the newer add-on sites so this is to be expected while they work on balancing themselves out. Site 420 was the only older site with algae and it's nothing terrible, just a smaller band of green filamentous algae along the perimeter. This month's pictures are before and after from the previous inspect of these sites so you can get an idea how they've changed a bit over the months. 37 also has a band of algae along the perimeter that it didn't have in July; this one is dark brown in nature. 34 is improved since the last time we saw it, but has some sub-surface algae that will eventually cause some surface algae problems if not treated.

Two sites had some shoreline need issues and both are due to depth. Site 32 has some new alligatorweed growth that will require and herbicide application. The site is very shallow and will be prone to growth like this. Site 40 was recently sprayed out but had been dry for so long that the recent reintroduction of water caused some seasonal growth within it.

There were no other issues to note during the inspection.

Thank You For Choosing SOLitude Lake Management.

Site	Comments	Target	Action Required
400	Site looks good	Species non-specific	Routine maintenance next visit
410	Site looks good	Species non-specific	Routine maintenance next visit
420	Normal growth observed	Surface algae	Routine maintenance next visit
430	Site looks good	Species non-specific	Re-inspect next visit
510	Site looks good	Species non-specific	Treat within 7 days
520	Site looks good	Species non-specific	Routine maintenance next visit
32	Normal growth observed	Alligatorweed	Routine maintenance next visit
33	Site looks good	Species non-specific	Routine maintenance next visit
34	Normal growth observed	Sub-surface algae	Routine maintenance next visit
35	Site looks good	Species non-specific	Routine maintenance next visit
36	Site looks good	Species non-specific	Routine maintenance next visit
38	Site looks good	Species non-specific	Routine maintenance next visit
37	Normal growth observed	Surface algae	Routine maintenance next visit
39	Site looks good	Species non-specific	Routine maintenance next visit
40	Treatment in progress	Shoreline weeds	Routine maintenance next visit



Tab 8



Monthly Operations Report September 2023 - (Sept. 20 – Oct. 18, 2023)

Talavera Community Development District (CDD)

18955 Rococo Road, Spring Hill, FL 34610

Phone: 813.536-0019 Email: manager@talaveraclub.com

Clubhouse Operations/Maintenance Update

Every other day, Pool & Splash water testing & logging to Pool Record
Clean mailbox area and applied stainless steel spray on all mailboxes (maintenance)
Deep carpet cleaning office, kitchen & multi-purpose room (maintenance)
Normal twice a week pickup/replace bags dogs waste station (maintenance)
Detailed cleaning of roadside Board (maintenance)
Repainted community board (maintenance)
Detailed ant treatment outside/surrounding areas of clubhouse (maintenance)
Detailed every other day Wasp/Hornets at Tennis Court (maintenance)
Safety checks & blow debris around clubhouse/amenities (maintenance)
Inventory of all cleaning materials (maintenance)
Every other day drive through community street for parking violations
Normal daily routine for facilities, safety & trash check
Normal daily routine organizing lounge & chairs wipe all tables and trash recovery Normal
Daily routine of handling/resolving any residents issues
Keep daily records of all duties done & filed
Coordinate August Activity/Events - see page upcoming events
Weekly update/check on community bulletin boards
Send out all needed community events & updates via email blast.
Keep Records/revise patrol reports.
Clean all Security Camera lens (maintenance)
Power wash all pool chairs (maintenance)
Wash the gulf Car (maintenance)
Installed fire extinguisher & smoke alarm (kitchen)

Extra Duty Schedule Sept2023 Exhibit A

Deputy Patrol Report 9/5/2023 Exhibit
B Deputy Patrol Report 9/8/2023 No
patrol Deputy Patrol Report 9/12/2023 No
patrol Deputy Patrol Report 9/15/2023 No
patrol Deputy Patrol Report 9/19/2023
Exhibit C Deputy Patrol Report 9/22/2023
Exhibit D Deputy Patrol Report 9/26/2023
Extra Duty Schedule Oct. 2023 Exhibit E

Status of Approved Items on CDD Meeting of Sept. 20, 2023

1. Romaner Graphics - Installed the six no trespassing signs on the CDD boundary with the Mr. O'Donovan, Ramon, Mr. Harris his staff set locations Exhibit H1-6
2. Submitted renewal Pasco County Extra Duty Patrols as of October 2023
3. Maintenance installed Extinguisher & Fire Alarm Kitchen
4. Working on proposals for shades for playground and Splash Pad as well updated playground & splash pad. waiting for proposal from one company, and one scheduled to visit talavera on Tuesday 10/10.
5. DCSI Inc. quotes for 100 Fob for approval Exhibit I

Upcoming Oct Events, Meeting & Food Trucks

Monday, Oct. 2 –Women of Faith - 6:00pm-8:00pm
Tuesday, Oct. 3- Card/Games - 11:00am-2:00pm
Tuesday, Oct. 3 -HOA Meeting - 6:00pm-8:00pm
Wednesday, Oct. 4- Cookie Day - 2:00pm-4:00pm
Wednesday, Oct. 4 - Spirit Committee - 6:00pm-8:00pm
Thursday, Oct. 5 - Arts & Crafts - 11:00am-2:00pm
Friday, Oct. 6 - Coffee & Donuts - 9:30am-11:00am
Saturday, Oct. 7 - Food Truck - 5:00pm-8:00pm
Monday, Oct. 9- Women of Faith - 6:00pm-8:00pm
Wednesday, Oct. 11 - Cookie Day - 2:00pm-4:00pm
Friday, Oct. 13 - Food Truck - 5:00pm-8:00pm
Saturday, Oct. 14 - Blood Drive - 10:00am-4:00pm
Saturday, Oct. 14 - Spooky kids Event -1:00pm-3:00pm
Monday, Oct. 16 - Women of Faith - 6:00pm-8:00pm
Tuesday, Oct. 17 – ACC Applications are Due
Tuesday, Oct. 17 - Card/Games - 11:00am-2:00pm
Wednesday, Oct. 18 - Cookie Day - 2:00pm-4:00pm
Wednesday, Oct. 18 –CDD Meeting - 6:00pm-8:30pm
Thursday, Oct. 19 - Arts & Craft - 11:00am-2:00pm
Friday, Oct. 20 – Coffee & Donuts - 9:30am-11:00am
Saturday, Oct. 21 - Halloween Haunted Gala - 6:00pm-9:00pm
Sunday, Oct. 22 - Halloween Decorating Contest - 7:00pm
Monday, Oct. 23 - Women of Faith - 6:00pm-8:00pm
Wednesday, Oct. 25 - Cookie Day - 2:00pm-4:00Pm
Friday, Oct. 27 - Food Truck - 5:00pm-8:00pm
Saturday, Oct. 28 - Pumpkin Patch - 4:00pm-6:00pm
Saturday, Oct. 28 - Hotel 41 - 7:00pm-9:00pm
Monday, Oct. 30 - Women of Faith - 6:00pm-8:00pm

**To be discussed on our CDD meeting of Oct. 18th
and for Approval**

1.

Extra Duty Employment Schedule for Sept 2023

[illegible]

Exhibit B



Pasco Sheriff's Office
ATTN: Secondary Employment Office Administrator
8700 Citizen Drive
New Port Richey, FL 34654

The below is a consolidated daily report of all the deputies that worked the Talavera* Community (Security/Radar) detail on 9/5/2023

Deputy: **YANZER, JOSHUA (6540)**

Position: Community (Security)

Scheduled Time 7:00AM - 11:00AM

Actual Time 7:00AM - 11:00AM

Display Text	Answer Text1
Event Number:	2023514732
On Arrival Did You Check-in:	YES
Number of field interview reports:	None
Number of parking tickets:	None
Amount of time running radar:	N/A - not certified
Were there any other types of violations, such as trespassing, written warnings, additional event numbers:	None
Please document a detailed Narrative of events that took place during your detail:	I continuously patrolled throughout the entire community and made my presence known to as many residents as possible within the community. While patrolling, I did not observe any criminal or suspicious activity. There were no incidents to report during this detail. No further action. JY6540

Exhibit C



Pasco Sheriff's Office
ATTN: Secondary Employment Office Administrator
8700 Citizen Drive
New Port Richey, FL 34654

The below is a consolidated daily report of all the deputies that worked the Talavera* Community(RADAR ONLY) detail on 9/19/2023

Deputy: **KEMPINK, KERRY (4284)**

Position: Community (Security)

Scheduled Time 7:00AM - 11:00AM

Actual Time 7:00AM - 11:00AM

Display Text	Answer Text1
Event Number:	2023541585
On Arrival Did You Check-in:	YES
Number of field interview reports:	0
Number of parking tickets:	0
Amount of time running radar:	0
Were there any other types of violations, such as trespassing, written warnings, additional event numbers:	no
Please document a detailed Narrative of events that took place during your detail:	I contacted Evelyn upon my arrival and left a voicemail. I canvassed the community for any suspicious activity with negative results during my shift. During my shift, I drove around the community multiple times. During my trips around the community, I observed a couple of vehicles parked on the road; however, none of the vehicles parked on the road were egregious enough to warrant police action. There was ample space for emergency vehicles to drive past if need be and the vehicles were parked closed to the curb. While driving around the neighborhood I spent a majority of the time focusing on the main arteries to assist in deterring speeding and unlawful driving.



Pasco Sheriff's Office
 ATTN: Secondary Employment Office Administrator
 8700 Citizen Drive
 New Port Richey, FL 34654

The below is a consolidated daily report of all the deputies that worked the Talavera* Community(RADAR ONLY) detail on 9/22/2023

Deputy: **DI VIRGILIS, PRESTON (1746)**

Position: Community (Security)

Scheduled Time 3:00PM - 7:00PM

Actual Time 3:00PM - 7:00PM

Display Text	Answer Text1
Event Number:	2023548515
On Arrival Did You Check-in:	YES
Number of field interview reports:	0
Number of parking tickets:	0
Amount of time running radar:	1 hr
Were there any other types of violations, such as trespassing, written warnings, additional event numbers:	No
Please document a detailed Narrative of events that took place during your detail:	<p>MONITOR SPEEDING, NO PARKING ON STREET, NO OVERNIGHT PARKING UNLESS PARKING PERMIT ON VEHICLE. It was discovered that this community DOES NOT have a traffic agreement to enforce traffic laws. I did drive around with the radar on however I did not stop anyone who was speeding. Also, there were several vehicles that were parked on the roadway, however without a traffic agreement I was unable to enforce the no parking stipulation.</p> <p>Evelyn Lopez was made aware of the need for the traffic agreement within this community before any traffic enforcement can be enforced.</p>



Pasco Sheriff's Office
ATTN: Secondary Employment Office Administrator
8700 Citizen Drive
New Port Richey, FL 34654

The below is a consolidated daily report of all the deputies that worked the Talavera* Community detail on 9/26/2023

Deputy: **BROCK, ASHLEY (6508)**

Position: Community (Security)

Scheduled Time 7:00AM - 11:00AM

Actual Time 7:00AM - 11:00AM

Display Text	Answer Text1
Event Number:	2023
On Arrival Did You Check-in:	YES
Number of field interview reports:	0
Number of parking tickets:	0
Amount of time running radar:	4 HOURS
Were there any other types of violations, such as trespassing, written warnings, additional event numbers:	Maintained presence on main streets for school buses. Did not observe any speeders.
Please document a detailed Narrative of events that took place during your detail:	Maintained presence on main streets for school buses. Did not observe any speeders.

Exhibit F

Pasco Sheriff's		Extra Duty Detail Employment Report							
MONTH OF OCTOBER 2023		Tuesdays & Fridays							
Date	Shift Hours	Shift Confirmed	Shift By Sheriff	CJIS Num.	Cellular Number	Report Received	Invoice Date	Invoice Number	Invoice Amount
Tues-10/3/2023	6am-10am	10/2/2023	Yanzer, Joshua	6540	727.810.4793				
Friday-10/6/2023	3pm-7pm	10/2/2023	Rongo, Jennifer	4959	813.731.4077				
Tues-10/10/2023	6am-10am	10/7/2023	Kempink, Kerry		727.514.2638				
Friday-10/13/2023	3pm-7pm	10/7/2023	Dendler, Zachary		727.514.8627				
Tues-10/17/2023	6am-10am	10/7/2023	Yanzer, Joshua		727.810.4793				
Friday-10/20/2023	3pm-7pm	10/7/2023	Zalva, Neil		727.277.4897				
Tues-10/24/2023	6am-10am	10/7/2023	Brock, Ashley		813.733.1508				
Friday-10/27/2023	3pm-7pm								
Tues 10/31/2023	6am-10am								



Charts Report

Sign# 406908

Street Talavera Parkway

SUMMARY TABLE 15 MIN SEGMENT RECORDS

Serial # 406908		Street: Talavera Parkway						Speed Limit: 30 MPH				
DATE	Vehicle Count	Speeder Count based on Avg. Spd.	Speeder Count % based on Avg. Spd.	Speeders > 5 MPH based on Avg. Spd.	Speeders > 10 MPH based on Avg. Spd.	Speeders > 15 MPH based on Avg. Spd.	Fastest Time Period	Speeders > 5 MPH based on Peak Spd.	Speeders > 10 MPH based on Peak Spd.	Speeders > 15 MPH based on Peak Spd.	Daily 85th %tile Speed	Daily Average Speed
Sep 1	1309	722	55%	49	6	1	5:45p	164	20	3	35	25.1
Sep 2	1137	632	56%	62	8	1	3:15p	161	25	3	35	25.3
Sep 4	1018	582	57%	56	6	1	2:45p	157	25	5	36	25.3
Sep 6	1291	694	54%	55	8	1	3:30p	150	32	1	35	25.2
Sep 6	1228	724	59%	49	3	0	5:15p	154	24	1	35	25.7
Sep 7	1260	472	38%	53	4	0	2:15p	166	19	2	35	25.7
Sep 8	1353	330	24%	66	7	0	1:45p	193	25	1	35	25.7
Sep 9	1225	329	27%	83	14	2	2:45p	203	37	5	36	25.4
Sep 11	1233	310	25%	74	15	0	1:00p	203	35	1	36	26
Sep 12	1256	353	28%	75	8	0	11:15p	197	33	2	36	26.2
Sep 13	1294	381	29%	85	12	1	1:30p	219	44	4	36	26.2
Sep 14	1240	325	26%	85	8	1	3:15p, 4:00p	206	32	1	36	25.9
Sep 15	1367	357	26%	81	4	0	2:00p	228	29	2	36	26
Sep 16	1129	304	27%	71	9	3	4:45p	196	38	5	36	25.9
Sep 18	1264	306	24%	69	7	1	11:45p	192	31	3	36	25.7
Sep 19	1267	292	23%	56	7	1	1:45p	177	29	3	35	25.2
Sep 20	1225	326	27%	58	5	0	11:45p	192	22	0	36	26
Sep 21	1250	333	27%	69	3	1	1:15p	193	26	1	36	25.4
Sep 22	1317	336	26%	60	6	0	2:15p	181	24	1	35	25.6
Sep 23	1330	306	23%	60	4	2	12:00a, 5:00p	189	25	3	35	24.9
Sep 25	1202	332	28%	64	6	0	11:15p	196	22	1	36	25.9
Sep 26	1236	305	25%	65	13	2	3:15p	170	29	2	35	25.6
Sep 27	1259	331	26%	73	5	2	12:45p	183	23	5	35	25.9
Sep 28	1246	312	25%	64	7	0	1:45p	196	33	1	36	25.6
Sep 29	1315	351	27%	83	13	0	10:30p	198	37	1	36	26.1
Sep 30	1196	392	33%	100	13	3	5:30p	244	42	5	37	26.5

Exhibit H-1-6



Exhibit I



DCSI, Inc. "Security & Sound"
P.O. Box 265
Lutz, FL 33548
(813)949-6500
info@dcsisecurity.com
http://DCSIsecurity.com

Estimate

ADDRESS

Talavera CDD
C/o Rizzetta & Company
3434 Colwell Ave. Suite 200
Tampa, FL 33614

SHIP TO

Talavera CDD
18955 Rococo Road
Spring Hill, FL 34610

ESTIMATE #	DATE	EXPIRATION DATE
12187	10/06/2023	11/30/2023

SALES REP
DC

ACCT#/LOT/BLK
Clubhouse

DATE	ACTIVITY	QTY	RATE	AMOUNT
	This estimate is for keyfobs for the access control system at the Talavera clubhouse. Includes: Access/ Gate KT-Awid-G-0 26 bit Awid key tags Start #: 2100-2199 FC: 38	100	4.89	489.00

Thank you for your time and this opportunity to do business with you!
*ALL SYSTEMS COME WITH 90 DAYS WARRANTY ON LABOR AND
ONE YEAR WARRANTY ON PARTS, UNLESS OTHERWISE NOTED.

TOTAL

\$489.00

Accepted By

Accepted Date

Tab 9



TECHNICAL PROPOSAL

TALAVERA COMMUNITY DEVELOPMENT DISTRICT

Submitted to: RIZZETTA & CO

BDi
BRLETIC DVORAK INC.



October 6, 2023

TABLE OF CONTENTS



Letter of Interest	1
Ability and Adequacy of Professional Personnel	4
Firm Profile	
Select Key Personnel	7
Geographic Location	9
Past Performance	10
Current / Project Workload	17
Previously Awarded Work	
Minority Business Enterprise	
Project Management Tools	18
Managing Projects to Meet Schedule & Budget	19
Schedule & Budget Controls	20
Personnel Assignment & Project Efficiency	21
Proposed Billing Structure	
Licenses	22
Standard Form 330, Architect-Engineer Qualifications	25



October 6, 2023

Sean Craft
District Manager, Rizzetta & Co.
3434 Colwell Ave, Suite 200
Tampa, FL 33614

RE: Request for Qualifications for Professional Engineering Services
Talavera Community Development District (CDD)

Dear Selection Committee:

A Community Development District (CDD) is integral in providing the residents of the community it serves the highest quality of life possible, ensuring that high standards of development will continue to be met long into the future. Talavera CDD is no exception. We understand the district is responsible for maintaining its existing infrastructure, providing capital improvements, and improving the quality of the development, all while operating within closely monitored and audited budgets to meet the high expectations for the community they serve. It is crucial to your CDD's continued long-term success that your consulting engineer shares your focus on careful, timely, and cost-conscious fulfillment of the residents' expectations.

Brletic Dvorak, Inc. (BDI) has successfully performed on a myriad of general service contracts based on our reputation for delivering a high-quality product and outstanding service to our partners.

Leading our commitment to the Talavera CDD is myself, Robert Dvorak, PE. I have over 35 years of civil engineering experience and a strong understanding of the unique needs of a CDD. My ability to develop strong relationships with clients has ensured that the end results exceed the expectations of District Managers through careful coordination of schedules, budgets, and priorities. I am most proud of my reputation of responsiveness when addressing the needs of BDI's clients. The point of contact for this CDD will be myself, Robert Dvorak, with an assistant Project Manager in Jerry Whited, our field manager. We will be responsible for attending District Board meetings, coordinating projects and construction inspection services, and any other engineering tasks.

BDI's staff has a breadth of experience in working with CDDs, which means you benefit by getting professional expertise delivered with a personalized approach and attentiveness to your needs. As the District Engineer for several similar CDDs, we believe we have a thorough understanding of your service requirements.

Our first priority is to establish a personalized team for each individual work assignment undertaken. This process begins with understanding your needs. Based on our coordination and research, we will assign a project team that has the best experience to meet those needs. I will strategically determine how to best utilize our internal resources as well as choose subconsultants, if needed, that would best complete the team. This approach ensures that we have the right resources to exceed your expectations.

Asset Management: BDI can assist the District by developing or updating land ownership and maintenance maps depicting District property and facilities and areas maintained by vendors such as landscapers or aquatic services. Wetlands and buffer areas may also be added as needed to educate residents and vendors of the different

vegetation restrictions that may exist. These maps are living documents that may be updated as your community grows or as vendor needs change. BDI can also provide asset reports cataloging facilities or property, such as stormwater facilities or streets, for condition, suggested maintenance, or replacement so that future capital fund expenditures may be scheduled in advance.

Capital Improvements: BDI can provide the District with planning assistance in determining needed capital improvements including the development of construction plans and permits. BDI can also assist in developing capital improvement budgets so that funding may be planned for long term improvements.

Roadway Improvements: BDI can provide the District with traffic analyses to identify vehicle circulation, intersection sight distances, offsite signal warrants, pedestrian crosswalk safety, sidewalk ADA compliance, striping and signing, and street lighting studies and improvement plans.

Drainage Improvements: BDI will identify any nuisance drainage problems, identify potential solutions, and provide cost estimates for each alternative. Sometimes simple regrading or modifications to curbs or landscaping can correct standing water on streets or in grassy areas.

Permitting: BDI will inspect existing ponds in accordance with Southwest Florida Water Management District (SWFWMD) maintenance schedules and all inspection reports will be filed and cataloged by our staff. Our long-term partnership with SWFWMD and our continuing services contracts for reviewing SWFWMD ERP permits and past work on NPDES and Drainage Connection permits for FDOT District 7 have been invaluable in serving the stormwater needs of the following clients:

- Arbor Greene CDD in Tampa, Florida
- Bahia Lakes CDD in Ruskin, Florida
- Bobcat Trail CDD in North Port, Florida
- Ballentrae Hillsborough CDD in Hillsborough County, Florida
- Country Walk CDD in Wesley Chapel, Florida
- Diamond Hill CDD in Valrico, Florida
- Fishhawk Ranch CDD in Valrico, Florida
- Fishhawk IV CDD in Valrico, Florida
- Forest Brooke CDD in Wimauma, Florida
- Harbour Isles CDD in Apollo Beach, Florida
- Heritage Springs CDD in Trinity, Florida
- Lexington Oaks CDD in Wesley Chapel, Florida
- Meadow Pointe II CDD in Zephyrhills, Florida
- Mira Lago CDD in Apollo Beach, Florida
- Lynwood CDD in Ruskin, Florida
- Oak Creek CDD in Wesley Chapel, Florida
- Oakstead CDD in Land O'Lakes, Florida
- River Bend CDD in Ruskin, Florida
- South Fork CDD in Riverview, Florida
- South Fork East CDD in Riverview, Florida
- Spring Ridge CDD in Brooksville, Florida
- Sterling Hill CDD in Spring Hill, Florida
- The Bridgewater CDD in Lakeland, Florida
- The Groves CDD in Land O' Lakes, Florida
- The Preserve at South Branch CDD in Odessa, Florida
- The Preserve at Wilderness Lake CDD in Land O'Lakes, Florida
- The Woodlands CDD in North Port, Florida
- University Place CDD in Apollo Beach, Florida
- Waterset North CDD Apollo Beach, Florida
- Westchase CDD in Tampa, Florida
- Wesbridge CDD in Wesley Chapel, Florida

Teamwork, integrity, responsibility, and hard work are the cornerstones of our corporate culture and the reason we have earned repeat business and referrals from satisfied clients. Our focus is to ensure that our partners get the positive results and successful projects that they want and deserve. These core values are at the heart of every service we perform.

We are confident that the information in this Request for Proposal and the client testimonials substantiate our capabilities and our commitment of quality and integrity to our clients. We look forward to working with the Talavera CDD to enhance your community.

Very truly yours,
Brletic Dvorak, INC.

A handwritten signature in blue ink, appearing to read 'R. Dvorak', is positioned above the printed name.

Robert Dvorak, P.E.
Project Manager





ABILITY AND ADEQUACY OF PROFESSIONAL PERSONNEL

FIRM PROFILE

Brletic Dvorak, Inc. (BDI) Brletic, Dvorak, Inc. (BDI) is a multidisciplinary engineering firm serving clients throughout the southwest Florida Area. We provide an array of community development district (CDD) services tailored to our clients' needs. BDI serves numerous CDDs throughout southwest Florida. BDI is a recognized leader in providing engineering services and solutions to communities.

We apply our extensive expertise across a wide variety of disciplines including land development, roadway and traffic design, stormwater management, and construction administration. Our employees are committed to and take pride in helping community development districts improve the quality of life in our communities. We assign the appropriate resources of our firm to perform each project efficiently. BDI is a one-stop shop for all your community's desired projects, assisting you from start to finish and staying within budget and schedule.

SERVICE OFFERINGS INCLUDE:

- Civil Engineering
- Water Resources
- Transportation and Traffic Planning and Design
- Community Engineering
- Construction Management and Inspection

BDI's client base consists of a wide range of public and private organizations with an equal range of project types. With a primary focus on projects requiring civil site development and transportation services combined with a keen desire to work closely with our clients, BDI's service base has grown. Among our specialties are stormwater management facility design, roadway and sidewalk design, roadways, waterways, wetlands and community facilities.

BDI's office is in downtown St. Petersburg with convenient access to the Interstate system and expressways. Our office is a functional, exciting environment that enhances BDI's values. BDI also strives to stay at or ahead of the curve with state-of-the-art software and hardware systems that allow our staff to provide the highest quality deliverables in a timely manner.



SELECT KEY PERSONNEL

BDI consists of dedicated, high-quality staff with reputations for excellence and integrity. As previously mentioned, we take great pride in the caliber of our staff and our internal “teamwork” culture. We have reviewed the Request for Qualifications in detail and performed a cursory site review to assure we have the appropriate staff both in quality and quantity. We have assembled a team of professionals consisting of key staff members, that are listed in this section, for the anticipated service areas. With this team, BDI will deliver outstanding services to Talavera Community Development District (CDD).



STEPHEN BRLETIC, PE

Stephen Brletic serves as the District Engineer for 18 (CDDs) community development districts providing engineering and consulting services to resident boards in southwest Florida including one of Florida’s largest CDDs, Fishhawk Ranch. Mr. Brletic has over 10 years of experience in project management, design, and construction for projects including land development, stormwater management, roadway improvements, and community amenities for not only (CDDs) community development districts, but also local, state, and federal municipalities, and school boards.

Mr. Brletic was born in St. Petersburg, FL and graduated from the University of North Florida in 2011. He has been working in the southwest Florida for the entirety of his career and has continued involvement in the community whether that be through being a part of the Leadership Tampa Bay organization or coaching his son’s local sports teams.



ROBERT DVORAK, PE

Robert Dvorak serves as the District Engineer for 10 (CDDs) community development districts located throughout southwest Florida. Mr. Dvorak has over 35 years of civil engineering experience primarily in the field of water resources. Robert’s responsibilities include project management, lead technical engineer, for the planning, design and permitting services for a wide range of public and private projects.

Mr. Dvorak graduated from the University of Florida in 1984 and started his engineering career at the Southwest Florida Water Management District in Brooksville, Florida. He has been working in the Tampa Bay area his entire career and in addition to consulting for CDD’s, he has supported FDOT, City of Tampa and Pinellas County working as an extension of their staff through various general service contracts.

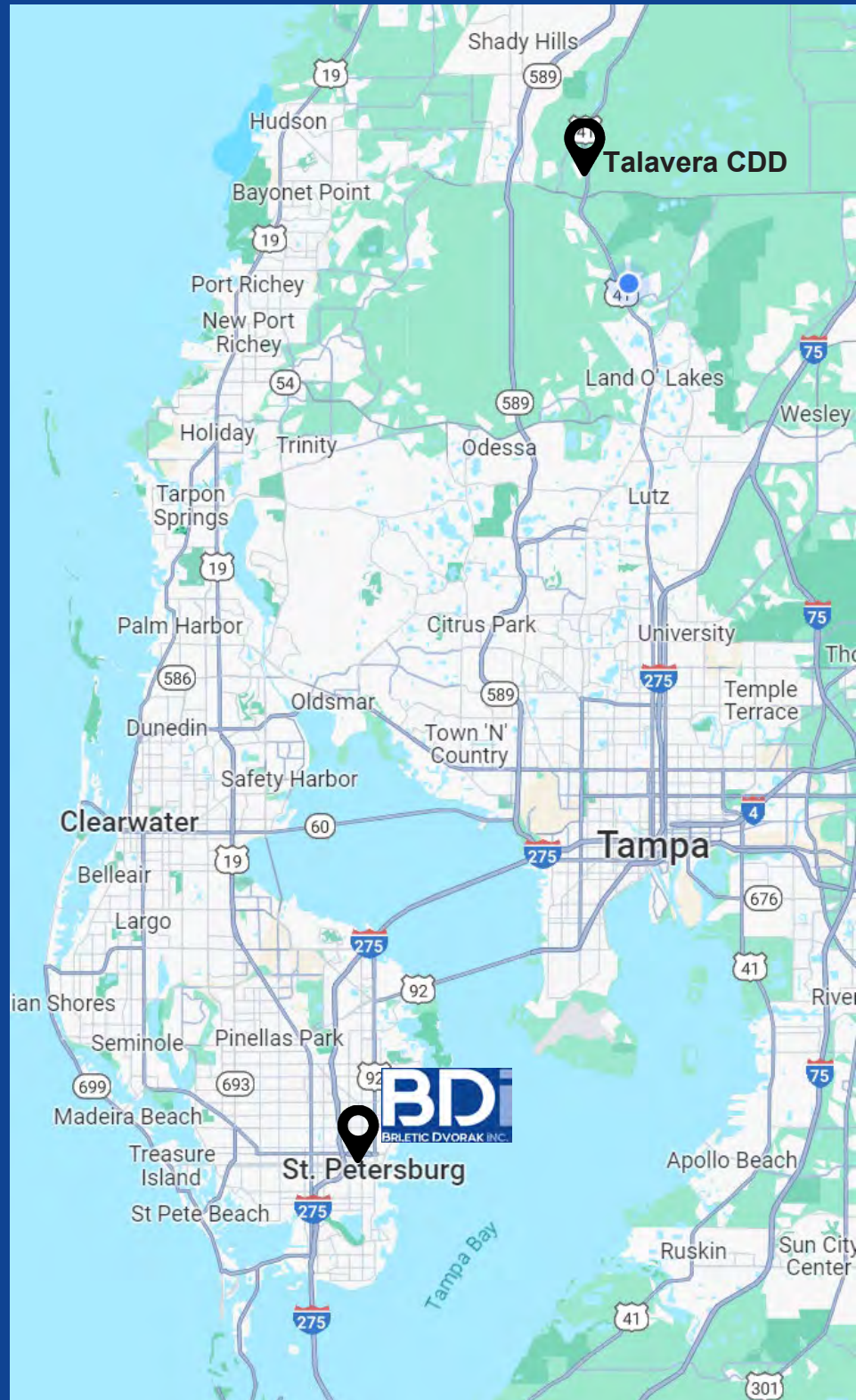
Robert number one core value is relationships based on mutual respect with the primary objective of being the best possible advocate for his clients.

GEOGRAPHIC LOCATION

Brletic Dvorak, Inc.

536 4th Ave. S, Unit 4 St.

Petersburg, FL 33701



PAST PERFORMANCE

CONCORD STATION COMMUNITY DEVELOPMENT DISTRICT (CDD)

Land O' Lakes, FL

Splash Pad. Stephen Brletic performed project management, permitting, and construction administration services in relation to construction of a splash pad amenity and hardscape improvements at the CDD clubhouse. (*Construction budget: \$150,000*)

CDD Common Area Drainage Improvements. Stephen Brletic aided in provided survey, design, permitting and construction administration services to address extensive ponding issues on CDD property that was affecting private property.



Splash Pad at Concord Station CDD

BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT (CDD)

North Port, FL

Roadway Assessment. Robert Dvorak and Stephen Brletic provided a proposal to research the composition of the original roadway asphalt design and performed a site visit to observe existing pavement conditions. BDI will evaluate pavement conditions based on current pavement surface rating guidelines and document the findings, including pictures, in a written report with construction cost estimates.

STERLING HILL COMMUNITY DEVELOPMENT DISTRICT (CDD)

Spring Hill, FL

Permit Inventory and Inspection Scheduling.

Stephen Brletic researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Sterling Hill Community pond location, inspection time, and Hernando County parcel number.

Splash Pad. Stephen Brletic provided project management services for the CDD selected contractor and Engineer- of-Record for a splash pad project at the Sterling Hill South clubhouse facility. This also required permit modifications to the community's SWFWMD Environmental Resource Permit.

HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT (CDD)

Port Charlotte, FL

Clubhouse Acoustics Project. Due to poor sound quality and reverberation in the main hall of the clubhouse, the board requested Robert Dvorak to research specialist acoustic consultants, procure proposals, and provide a summary and recommendation for the boards review and approval. The project was successfully implemented and consisted of 21 acoustic panels placed on walls throughout the clubhouse covered in matching fabric.

Pool Deck Improvement Project. Robert Dvorak prepared plans and specifications for improvements to the clubhouse pool deck which was experiencing subsidence due to poor underlying soils. BDI also prepared and issued an RFP package, solicited proposals from contractors, and held a pre-proposal meeting on-site. This project is ongoing.

DIAMOND HILL COMMUNITY DEVELOPMENT DISTRICT (CDD)

Valrico, FL

Brilliant Cut Way Drainage Improvements. Stephen Brletic performed survey, design, permitting, and construction administration

to improve drainage and alleviate nuisance flooding in yards adjacent to CDD ponds and residential properties. (*Construction budget: \$20,000*)

Permit Inventory and Inspection Scheduling. Stephen Brletic researched and inventoried permit documents from the Southwest Florida Water Management District (SWFWMD) office and developed a detailed map and spreadsheet indicating each permit, Diamond Hill Community pond location, inspection time, and parcel number.

Pond Repairs. Stephen Brletic assessed the conditions of a stormwater detention pond and examined recent repairs to its drainage structure and inflow pipe foundation for this two-phase project. Staff collected data, evaluated and researched permits, and performed hydraulic and hydrologic calculations. For Phase I, BDI published a report outlining feasible improvements and cost estimates. For Phase II, BDI developed construction documents for competitive bid and designed a much-improved energy dissipating structure with sand cement armoring and regrading along the bottom and side slopes of the pond.



Pond Repairs at Diamond Hill CDD

HARBOUR ISLES COMMUNITY DEVELOPMENT DISTRICT (CDD)

Apollo Beach, FL

Permit Inventory and Inspection Scheduling. Stephen Brletic researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Harbour Isles Community pond location, inspection time, and Hillsborough County parcel number.

New Fitness Center. Stephen Brletic aided in completed site design and permitting for a new community fitness center. Staff obtained permits from Hillsborough County and SWFWMD. BDI prepared contract documents, including general conditions, assisted in the bid phase, and provided construction phase services. (*Construction budget: \$119,000*)

Night Swimming Assessment. Stephen Brletic performed light readings and made lighting recommendations regarding the availability of the community swimming pool during dark hours.

Traffic Analyses. Stephen Brletic reviewed a Signal Warrant Study from the Florida Department of Transportation (FDOT) for the intersection of US 41/SR 45 at Spindle Shell Way. BDI is currently working with FDOT and a neighboring development to discuss their review.

Miscellaneous Assistance. Stephen Brletic provides ongoing miscellaneous assistance regarding CDD assets such as reclaimed water assessment and construction, pool paver subsidence, nuisance flooding around the pool and landscaping, utility valve subsidence, decorative lighting assistance, and monitoring the County's progress extending reclaimed water to the development within the next two years.



Pond Restoration at Harbour Isles CDD



Sidewalk Repairs at Fishhawk Ranch CDD

FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT (CDD)

Lithia, FL

Permit Inventory and Inspection Scheduling. Stephen Brletic researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Fishhawk Ranch Community pond location, inspection time, and Hillsborough County parcel number.

Engineer Transition. This task required coordination with the past Engineer-of-Record for the community to retain and update all documents during a transition and merger of three CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.

Trail Evaluation/Repair Projects. This task required field evaluation of specific sections of the Fishhawk Ranch community trail which experienced drainage issues or failure. Stephen Brletic provided design and permitting to address the trail issues in some cases. Stephen Brletic also performed construction administration services related to the construction and improvements to the trails.

Fishhawk Aquatic Center Vault Replacement. This task required evaluation of an aging underground vault that housed pumps and equipment for the waterfall feature pool at the Aquatic Center that was failing. handled soliciting an RFP to contractors along with construction administration services related to the vault replacement. *(Construction budget: \$75,000)*

Fishhawk Tennis Club Drainage Improvements. This task required design and construction administration services to address ponding and drainage impendence surrounding the existing clay tennis courts while maintaining the aesthetics and landscaping in the area. *(Construction budget: \$12,000)*

MIRA LAGO COMMUNITY DEVELOPMENT DISTRICT (CDD)

Apollo Beach, FL

Permit Inventory and Inspection Scheduling. Stephen Brletic researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Mira Lago Community pond location, inspection time, and Hillsborough County parcel number.

Pond Bank Restoration. Stephen Brletic performed design, and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. *(Construction budget: \$70,000)*

Adjacent Development Impact Management. This task required coordination with state permit agencies and private developers to coordinate impacts to the existing community caused by the new construction of a subdivision adjacent to the CDD owned properties and residential lots.



Pond Bank Restoration at Mira Lago CDD

RIVER BEND COMMUNITY DEVELOPMENT DISTRICT (CDD)

Ruskin, FL

Permit Inventory and Inspection Scheduling. Stephen Brletic researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, River Bend Community pond location, inspection time, and Hillsborough County parcel number.

Amenity Center Drainage Improvements. The River Bend CDD has experience chronic flooding due to rapid expansion of the amenities within the parcel without accommodating additional stormwater runoff. Stephen Brletic performed survey, design, permitting, and construction administration services to address existing flooding occurring at the access, parking lot, playground, tennis court, pool equipment area, and open spaces. The improvements will accommodate future amenity projects through total buildout of the parcel. (*Construction budget: \$119,000*)

Basketball/Tennis Court Replacement. Stephen Brletic performed survey, design, permitting, and construction administration for a basketball/tennis court with associated fencing and security adjacent to their clubhouse pool to replace the existing failed courts. (*Construction budget: \$135,000*)

Pool Heating Analysis and Construction. Stephen Brletic prepared a comparative analysis of heating the District's pool using natural gas, electricity, or propane. Stephen Brletic also performed all construction administration services associated with implementing an electrical heat pump system. (*Construction budget: \$65,000*)



Basketball/Tennis Court Replacement at River Bend CDD



Pond Bank Restoration at Bridgewater of Wesley Chapel CDD

BRIDGEWATER AT WESLEY CHAPEL COMMUNITY DEVELOPMENT DISTRICT (CDD)

Wesley Chapel, FL

Pond Bank Restoration. Stephen Brletic performed surveying, design, and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. (*Construction performed to-date: \$70,000*)

Pond Maintenance Plan. The objective of this task was to determine the extent of repair needed for each pond, establish an estimated cost, and prioritize each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue that would require maintenance or repair. Numerous ponds had erosion on the side slopes and several had control structures that were not functioning as designed due to skimmer settlement or foundation/ embankment erosion. A report was prepared and presented to the CDD Board for additional action and as a planning tool to eventually address all the ponds.

Sidewalk Evaluation. This task required a walkthrough of the entire community to evaluate the ADA compliance of the CDD maintained sidewalks. A full inventory with picture documentation was then presented to the board with cost estimates of the repairs. BDI also performed construction administration services in relation to the repair project. (*Construction budget: \$30,000*)

HERITAGE SPRINGS COMMUNITY DEVELOPMENT DISTRICT (CDD)

Trinity, FL

Hole #17 Drainage Improvement Project. Robert Dvorak designed regrading for a section of the community golf course that was already filled and partially blocking the free flow of water over a 250-foot weir. The new design created a compromise, providing a dry landing area for golfers without inhibiting the flow of water during flood conditions. BDI included rip-rap to stabilize areas within high-flow zones, along with a stone-filled Geoweb containment system. *(Construction budget: \$35,000)*

Pond Inspections and Report Writing. Robert Dvorak conducts inspections and writes reports as part of this as-needed professional engineering assignment. There are 39 water management facilities in the CDD which require inspection and certification compliance for the SWFWMD. BDI researched each file to establish a list of facilities and prioritize their inspection and certification needs. Currently, Robert Dvorak is conducting several inspections quarterly to maintain a satisfactory schedule with the District.

Warrington Way Drainage Project. Warrington Way has historically flooded due to low elevations in the roadway, causing standing water during peak flood conditions in adjacent wetlands. This project required a bypass drainage system to capture and route water away from the Warrington Way storm sewer system, thereby alleviating flood water and providing another outfall to the wetland. BDI updated the Master Drainage Analysis and provided a hydrologic and hydraulic modeling analysis, ensuring the proposed project would not adversely impact downstream properties. Robert Dvorak also obtained a modification to the approved Environmental Resource Permits (ERP) from SWFWMD and provided construction management services, handling everything from bidding to construction observations and final close-outs. *(Construction budget: \$150,000)*

Pond Repairs. Robert Dvorak provides ongoing pond inspections and develops plans for specific repairs to banks, gabions, weirs, and flumes. Robert Dvorak also ensures water can flow freely from the development by clearing potential obstructions around structures in the wetlands.

Grass Carp Research. Robert Dvorak developed research literature regarding grass carp to control nuisance vegetation in stormwater detention ponds and presented a full report with recommendations to the Board.

LEXINGTON OAKS COMMUNITY DEVELOPMENT DISTRICT (CDD)

Wesley Chapel, FL

Pond Bank Restoration. Stephen Brletic performed design, and construction administration tasks to reconstruct and restore numerous stormwater management pond banks within the community. This project restored eroded banks and repaired drainage structures, thereby improving safety and functionality. *(Construction performed to-date: \$450,000)*

Permit Inventory and Inspection Scheduling. Stephen Brletic researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Lexington Oaks Community pond location, inspection time, and Hillsborough County parcel number.

Pond Maintenance Plan. Stephen Brletic performed inspections for several pond sites to determine potential issues requiring maintenance or repair. Stephen found numerous ponds with eroded side slopes and dysfunctional control structures due to skimmer settlement and foundation/embankment erosion. Stephen prepared a report for the CDD to use as a planning tool for future pond maintenance and repair.

Amenities Center Drainage Improvements. Stephen Brletic performed design services to alleviate extensive flooding which kept residents from using playcourts and fields and prohibited maintenance. *(Construction budget: \$40,000)*

ADA Facility Compliance. Stephen Brletic developed a list of necessary ADA facility improvement requirements and developed plans for the first set of new sidewalks scheduled for improvement in the near future.

Reserve Study. Stephen Brletic has prepared two updates to the CDD's Reserve Study.

Court Resurfacing. Stephen Brletic prepared plans for the resurfacing of two tennis courts and one basketball court. *(Construction budget: \$15,000)*

Pool Heating Analysis. Stephen Brletic prepared an analysis comparing natural gas and propane heating for the District's pool.

SOUTH FORK COMMUNITY DEVELOPMENT DISTRICT (CDD)

Riverview, FL

Permit Inventory and Inspection Scheduling. Robert Dvorak researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, South Fork Community pond location, inspection time, and Hillsborough County parcel number.

Pond Bank Restoration. Robert Dvorak performed design, and construction administration tasks for the reconstruction and restoration of the pond banks on three stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. (*Construction budget: \$209,000*)

Pond Maintenance Plan. The objective of this task was to determine the extent of repair needed for specific ponds, establish an estimated cost, and prioritize the immediate needs for each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue requiring maintenance or repair. Numerous ponds had erosion on the side slopes, and several had drainage structures that were not functioning as designed due to becoming dislodged from embankment erosion. A report was prepared and presented to the CDD Board for alternative measures to address the pond issues and RFP packages were prepared for bidding purposes.

Clubhouse Parking Lot Expansion. Robert Dvorak performed design, and permitting tasks to add six parking spaces and incorporate an inlet and pipe system to alleviate an ongoing problem with standing water in the driveway.



Pond Bank Restoration at South Fork CDD | Photo credit: James Griffin and Griffin Brothers Civil Construction



Pedestrian Boardwalk at Oak Creek CDD

OAK CREEK COMMUNITY DEVELOPMENT DISTRICT (CDD)

Wesley Chapel, FL

Permit Inventory and Inspection Scheduling. Robert Dvorak researched and inventoried permit documents from the SWFWMD office and developed a detailed map and spreadsheet indicating each permit, Oak Creek Community pond location, inspection time, and Pasco County parcel number.

Basketball Court. Robert Dvorak performed survey, design, permitting, and construction administration for a new basketball court adjacent to their clubhouse pool. The court will also be striped for a dual use for two pickleball courts. (*Construction budget: \$36,000*)

Trail Boardwalks. Robert Dvorak performed design, permitting, and construction administration for a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with safe access to the natural uplands to utilize as a picnic or walking trail amenity. (*Construction budget: \$63,000*)

Playground Expansion. Robert Dvorak performed design, and permitting to expand the existing playground to accommodate a new swing set area for toddlers while maintaining safe ADA access.

SPRING RIDGE COMMUNITY DEVELOPMENT DISTRICT (CDD)

Brooksville, FL

Community Lighting Analysis and Planning. Stephen Brletic performed an evaluation of the current street lighting within the Spring Ridge community and provided a planning site plan to the local electricity provider to add light poles to increase coverage of light during the night as an increase to safety.

Clubhouse Parking Improvements/Crosswalks. Stephen Brletic provided design, and construction administration services in relation to drainage improvements, providing additional parking, and designing walkways to ADA standards. This task also included implementing crosswalks throughout the community to FDOT standards.

THE WOODLANDS COMMUNITY DEVELOPMENT DISTRICT (CDD)

North Port, FL

SWFWMD ERP and WUP Permit Map. The board requested Robert Dvorak to produce a map showing the limits covered by each SWFWMD ERP and WUP permit within the development. Robert Dvorak researched SWFWMD files to identify stormwater management facilities and wells and pumps and developed separate spreadsheet to identify the the permittees and operation and maintenance entities. This map will be used a useful resource for current and future board members, the community's vendors and the CDD staff.

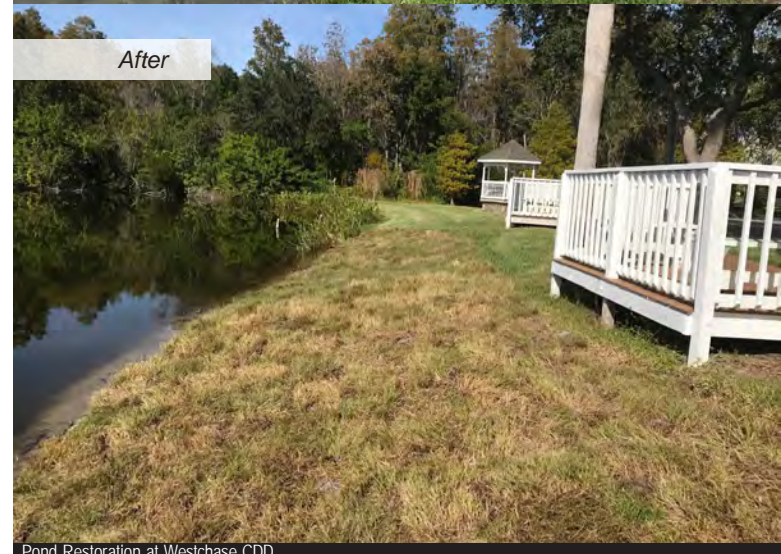
Pond Equalizer Pipe. Robert Dvorak provided construction observation and an as-built survey for a stormwater pipe project designed to equalized water levels between two existing master drainage ponds. The project allowed for an increase in surface water withdrawal used for irrigation throughout the development.

WESTCHASE COMMUNITY DEVELOPMENT DISTRICT (CDD)

Tampa, FL

CDD Common Area Drainage Improvements. Robert Dvorak performed design, and construction administration services to address ponding issues on CDD property that was affecting private property. The project included replacing a collapsed plastic pipe and inlet system with equivalent concrete units. This project is ongoing and the CDD staff are soliciting proposals to perform the work.

Asset/Landscape Maintenance Maps. Robert Dvorak was tasked to update the existing community maps in relation to landscape maintenance and CDD ownership to the most recent records. These maps will be used as a useful resource for current and future board members, the community's vendors, and the CDD staff. The landscape map is currently being used in their current RFP for landscaping services.

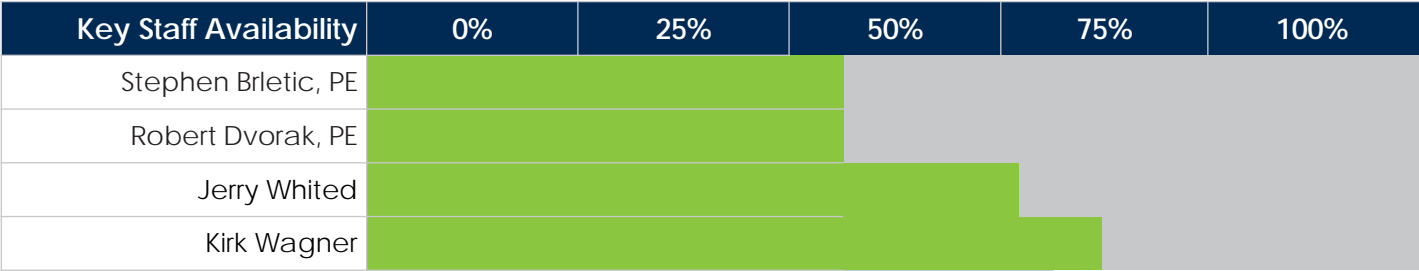


Pond Restoration at Westchase CDD

CURRENT / PROJECT WORKLOAD

The BDI team is available and has the capacity, technical expertise, range of services, and uniquely qualified personnel to provide Talavera CDD with all the services required. Our availability means you can expect stellar responsiveness, quality products, and projects delivered on or ahead of schedule.

All the key personnel are ready to begin work immediately. The chart below graphically depicts the workload commitments and availability over the next twelve months for the key personnel.



= Availability

= Current Workload

WORK PREVIOUSLY AWARDED

BDI has not been selected previously to provide services to the CDD.

MINORITY BUSINESS ENTERPRISE

BDI is not a Minority Business Enterprise (MBE). We routinely partner with experienced and proven MBE’s to provide complimentary services on a wide range of projects.

PROJECT MANAGEMENT TOOLS

Our goal is a long-term partnership with the Talavera CDD. As partners, you can count on us to deliver desired results based on adherence to our corporate culture:

- **Teamwork** – We take pride in our ability to assemble the best team to accomplish your specific objectives. Every member of our team commits to exceeding your expectations. In order to achieve this, we will be actively involved in your organization and challenge ourselves to anticipate your future needs.
- **Integrity** – We have maintained long-term relationships with many of our clients. These relationships continue to thrive because our clients know that the BDI team can be trusted to act in their best interest at all times while achieving win-win solutions for all the stakeholders.
- **Responsibility** – As we enter into a new partnership, our commitment to you is that we take full responsibility for the end result. That means that you can rely on us to be proactive, to anticipate any potential challenges, and to offer solutions.

- **Hard work** – Every member of our team understands that hard work is the foundation for every project. Once we mutually agree on an approach, our team focus is on delivering superior service and a project that surpasses your quality, schedule, and budget requirements.
- **Community Involvement** – Among our core values is a serious commitment to community involvement..

We understand that every aspect of our culture needs to be adhered to daily to guarantee results for your organization. We look forward to the opportunity to become partners with Talavera CDD CDD and to help you achieve all your objectives.

The following sections address BDI's particular approach to meeting schedule and budget expectations.



MANAGING PROJECTS TO MEET SCHEDULE AND BUDGET



The BDI team is committed to meet and exceed Talavera CDD's schedule and budget requirements, whether our project budget is \$5,000 or \$500,000. Astute, prudent management of financial and human resources is one of our core business values. We routinely deliver our projects ahead of schedule through a targeted, well-orchestrated effort of the entire team, including CDD staff. The depth of our team gives us the ability to add considerable resources to meet any schedule and to handle multiple assignments simultaneously, as we have proven on numerous general services contracts.

As Project Manager, Robert Dvorak, PE, will follow these **guidelines to successfully accomplish each assignment**:

- Identify the right team to efficiently deliver each assignment.
- Develop a well-defined scope.
- Keep the same people on the project team for the duration of the task.
- Conduct team meetings, typically weekly or bi-weekly.
- Proactively anticipate potential schedule or budget challenges and resolve them in advance.

All BDI project managers have been formally trained in BDI's approach to project management and for each project, the PM follows a detailed **Project Management Plan** procedures that describes the scope and deliverables and details the schedule, milestones, work breakdown structure, task assignments, and Quality Control Plan, including specific responsibilities for each key team member. The PMP and in-house PM tools save significant time. Some of the tools used to maintain control of the schedule and budget are described in the next sections.

SCHEDULE & BUDGET CONTROLS

Schedule: With our depth of staff and vast array of multi-disciplined experience, BDI has the capability to fast track any project. This expertise provides the client with a **one-stop shop** for any project – whether we are serving as program manager, project manager, design support, or construction manager. We provide a complete array of engineering and management services integrated to our client's needs.

Between the level of expertise and the personnel available that have previous experience working on similar contracts for other local agencies, we have the capacity and expertise to maintain accelerated task order schedules. **Our depth of staff in the required disciplines ensures that each task assignment will be given the manpower necessary to provide Talavera CDD's with a quality end product within the project budget and schedule.**

Our schedules are developed in great detail, describing every activity involved in every phase. Moreover, activities are linked so that we are in essence creating a critical path project schedule. This schedule is one of several that our task order manager reviews for compliance on a weekly basis. He will review the level of completeness of every activity with the individuals performing the work and confirm that the project is on schedule.

We have the capacity and expertise to complete all assignments for this project on time. We recognize that a major element used to evaluate the effectiveness of our services is the degree to which schedules are completed. Our project efforts are directed toward a high level of schedule control and our project management policies have been devised to support this objective. We also realize that effective, timely response to the unexpected requests from the board, often on a moment's notice, is both art and science. We are confident that our team can easily respond to such assignments under this contract within the required number of days. Rapid, effective response to unforeseen situations is a skill that our team members have developed through years of experience and practice of putting our clients' immediate needs first and foremost. These values and high-performance expectations are ingrained into our culture. This Team maintains an attitude that all work schedules can be compressed saving time and man-hours for other assignments saving valuable community dollars.

Our web-based project management and accounting tools, in conjunction with scheduling software, regular team communications, corporate procedures for project execution, and sound judgment, allow our task order managers to identify problems early, so expedient correction can minimize schedule or cost overruns.

Budget: Keeping in mind the CDD's budget for each assignment, we will develop an appropriate scope to satisfy the budget constraints. Once underway, BDI focuses on cost control using a state-of-the-art integrated accounting and resource planning software and a collaborative team approach. During the performance of the project we track the hours and dollars expended on each project phase. All employee timesheets are input electronically at least weekly, so up-to-date project costs are available on each PM's dashboard.

PROPOSED BILLING STRUCTURE

For each assignment, our project managers prepare a monthly progress report describing for each phase the percent of work completed, work performed during the report period, status with respect to schedule, unusual problems, delays, approval action, information required, and potential schedule slippage with recommendations. Project team meetings are held weekly or bi-weekly to discuss the progress of the project. Each phase is reviewed for progress, manpower allocations, budget, and schedule. Any issues are discussed and a strategy for their resolution is addressed. Invoices will be prepared by the Project Manager based on the hours worked on each assignment at hourly rates established in the contract.

PERSONNEL ASSIGNMENT & PROJECT EFFICIENCY

The success of any project depends on utilizing the right personnel – those who possess the needed technical knowledge, successful project experience, specialized equipment, and collaboration skills.

Once notified of an assignment and based on the type and scope of work, Stephen will assemble the right project team in terms of team size and expertise, with the objective of keeping the team as small as possible to meet the schedule and keeping the team intact throughout the entire project.

Clear expectations and close collaboration from the start of each assignment will enhance efficiency and minimize delays. BDI's focus is always on the end result: accurate, concise, and clear deliverables.

We have repeatedly demonstrated our ability to perform complex assignments on time and within budget, and to be proactively aware of and promptly responsive to the CDD's needs. The proof of our willingness and ability to meet schedule and budget expectations is in our performance.

State of Florida

Department of State

I certify the attached is a true and correct copy of the Articles of Incorporation of BRLETIC DVORAK, INC., a Florida corporation, filed electronically on December 05, 2022 effective January 03, 2023, as shown by the records of this office.

I further certify that this is an electronically transmitted certificate authorized by section 15.16, Florida Statutes, and authenticated by the code noted below.

The document number of this corporation is P22000090017.

Authentication Code: 221207110639-500398548025#1

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this the
Seventh day of December, 2022




Cord Byrd
Secretary of State



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

DVORAK, ROBERT EDWIN III

536 4TH AVENUE SOUTH
UNIT 4
ST. PETERSBURG FL 33701

LICENSE NUMBER: PE40962

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



FBPE
FLORIDA BOARD OF
PROFESSIONAL ENGINEERS

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

BRLETIC, STEPHEN DANIEL

10938 87TH AVE
SEMINOLE FL 33772

LICENSE NUMBER: PE81281

EXPIRATION DATE: FEBRUARY 28, 2025

Always verify licenses online at MyFloridaLicense.com



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ARCHITECT – ENGINEER QUALIFICATIONS

PART I - CONTRACT-SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Talavera CDD, Hillsborough County, FL

2. PUBLIC NOTICE DATE

3. SOLICITATION OR PROJECT NUMBER

N/A

B. ARCHITECT-ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Robert Dvorak, PE

5. NAME OF FIRM

Brletic Dvorak, Inc. (BDI)

6. TELEPHONE NUMBER

(727) 420-0804

7. FAX

8. E-MAIL ADDRESS

Rdvorak@bdienigneers.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	<i>(Check)</i>				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	X				Brletic Dvorak, Inc. (BDI) <input checked="" type="checkbox"/> CHECK IF BRANCH OFFICE	536 4th Ave. S, Unit 4 St. Petersburg, FL 33701	Civil Engineering
b.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		
f.					<input type="checkbox"/> CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

☒ *(Attached)*

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Robert Dvorak, PE	13. ROLE IN THIS CONTRACT Senior Engineer	14. YEARS EXPERIENCE <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">a. TOTAL</td> <td style="width: 50%; border-bottom: 1px solid black;">b. WITH CURRENT FIRM</td> </tr> <tr> <td style="text-align: center;">38</td> <td style="text-align: center;">1</td> </tr> </table>		a. TOTAL	b. WITH CURRENT FIRM	38	1
a. TOTAL	b. WITH CURRENT FIRM						
38	1						
15. FIRM NAME AND LOCATION (City and State) Brletic Dvorak, Inc. (BDI) St. Petersburg, FL							
16. EDUCATION (DEGREE AND SPECIALIZATION) BSE, Agricultural Engineering, University of Florida, 1984		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, FL 40962					
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Dvorak is responsible for managing the water resource projects for Brletic Dvorak, Inc. as well as the design, hydrologic and hydraulic modeling, and regulatory permitting for a wide range and variety of projects. His experience with the implementation of local and state regulations has enhanced his ability to expedite the permitting process with the ACOE, the DEP, the regional WMD's, and the FDOT.							

19. RELEVANT PROJECTS

1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
Oak Creek Community Development District Engineering Support Wesley Chapel, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. BDI provides engineering services to the Oak Creek CDD in Wesley Chapel on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the Oak Creek community include: Basketball Court – BDI is preparing plans to construct a basketball court to add to the existing amenities in the vicinity of the clubhouse pool. BDI will also oversee contractor bidding and construction phase services. Trail Boardwalks – BDI is preparing plans to construct a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with access to the natural uplands to utilize as a picnic or walking trail amenity.		
<hr/> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. BDI serves as District Engineer for the Heritage Springs CDD and our recent tasks have been varied, including permit inventory and inspections, coordination of and recommendations for maintenance of wetland and mitigation areas, design of drainage improvements, and repair of erosion and scour problems on stormwater ponds, open conveyances, and weirs. For most projects, in addition to design and permitting services, BDI has provided construction support including RFP development, bidding assistance through construction observation and project close-out. BDI also completed a synthesis of research literature regarding the use of grass carp to control nuisance vegetation in stormwater detention ponds. A report with recommendations was presented to the Board.		
<hr/> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. BDI is providing engineering services to the South Fork Community Development District (CDD) in Riverview, Florida , on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the South Fork community include Permit Inventory and Inspection Scheduling, Pond Bank Restoration, Traffic Analyses, and Pond Maintenance Plan. BDI provided traffic counts for the US 301 and Ambleside Boulevard intersection for the CDD.		
<hr/> (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm		

	Westchase Community Development District (CDD) Engineering Support Tampa, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(if applicable)</i> Varies
d.	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project Manager. BDI is providing engineering services to the Westchase Community Development District (CDD) in Tampa, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. BDI provided a signing and marking inspection and certification for the CDD.		<input checked="" type="checkbox"/> Check if project performed with current firm

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Stephen Brletic, PE	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">a. TOTAL <div style="text-align: center; font-weight: bold;">12</div></td> <td style="width: 50%; border: none;">b. WITH CURRENT FIRM <div style="text-align: center; font-weight: bold;">1</div></td> </tr> </table>		a. TOTAL <div style="text-align: center; font-weight: bold;">12</div>	b. WITH CURRENT FIRM <div style="text-align: center; font-weight: bold;">1</div>
a. TOTAL <div style="text-align: center; font-weight: bold;">12</div>	b. WITH CURRENT FIRM <div style="text-align: center; font-weight: bold;">1</div>				
15. FIRM NAME AND LOCATION (City and State) Brletic Dvorak, Inc. (BDI) St. Petersburg, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS in Civil Engineering, University of North Florida, 2011		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida (81281)			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Brletic has over 11 years of experience in land development engineering in the Tampa Bay area. His project experience includes design and permitting for a wide range of projects, including residential subdivisions, commercial developments, and borrow pits. He routinely performs the functions necessary to design and permit land development projects.					

19. RELEVANT PROJECTS

	1) TITLE AND LOCATION (City and State) Lexington Oaks Community Development District Engineering Support Pasco County, FL	(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div>
PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div>				
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Project Manager. BDI provides engineering services on a work order basis to serve as District Engineer for the Lexington Oaks CDD. The District is an approximately 800-acre master planned golf course development consisting of over 500 residential units and commercial buildings. Work orders included addressing pond erosion problems and sinkhole concerns, analysis of parking lot flooding, negotiations with the county for safety improvements to roadways, and assistance in repair for walls.				
	1) TITLE AND LOCATION (City and State) Oak Creek Community Development District Engineering Support Wesley Chapel, FL	(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div>
PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div>				
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Design Engineer. BDI provides engineering services to the Oak Creek CDD in Wesley Chapel on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the Oak Creek community include: Basketball Court: BDI is preparing plans to construct a basketball court to add to the existing amenities in the vicinity of the clubhouse pool. BDI will also oversee contractor bidding and construction phase services. Trail Boardwalks: BDI is preparing plans to construct a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with access to the natural uplands to utilize as a picnic or walking trail amenity.				
	1) TITLE AND LOCATION (City and State) Westchase Community Development District (CDD) Engineering Support Tampa, FL	(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div>
PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div>				
c.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Design Engineer. BDI is providing engineering services to the Westchase Community Development District (CDD) in Tampa, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. BDI provided a signing and marking inspection and certification for the CDD.				
	1) TITLE AND LOCATION (City and State) Fishhawk Ranch Community Development District Engineering Support Lithia, FL	(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div></td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div></td> </tr> </table>		PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div>
PROFESSIONAL SERVICES <div style="text-align: center; font-weight: bold;">Ongoing</div>	CONSTRUCTION (if applicable) <div style="text-align: center; font-weight: bold;">Varies</div>				
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm (This section is blank in the original image)				

(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE

☒ Check if project performed with current firm

Project Manager. BDI provides engineering services to the Fishhawk Ranch CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Fishhawk Ranch community include: **Permit Inventory and Inspection Scheduling**—This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. **Engineer Transition**—This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jerry Whited	13. ROLE IN THIS CONTRACT Senior Inspector	14. YEARS EXPERIENCE <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">a. TOTAL 10</td> <td style="width: 50%; border: none;">b. WITH CURRENT FIRM 1</td> </tr> </table>		a. TOTAL 10	b. WITH CURRENT FIRM 1
a. TOTAL 10	b. WITH CURRENT FIRM 1				
15. FIRM NAME AND LOCATION (City and State) Brletic Dvorak, Inc. (BDI) St. Petersburg, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION) N/A		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Stormwater Operator			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Whited is responsible for performing inspections on a variety of stormwater management facilities throughout southwest Florida for as-builts and recertification compliance. He also participates in advisory committee and association meetings to keep abreast of water management, environment surface water, and water use current and future issues and concerns. He has also performed inspections and surveys on numerous projects throughout southwest Florida. Jerry is also a FSA certified Stormwater Operator Level 1.					
19. RELEVANT PROJECTS					
1) TITLE AND LOCATION (City and State) Waterset North Community Development District (CDD) Engineering Support Apollo Beach, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) Varies</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies				
a. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. BDI is providing engineering services to the Waterset North Community Development District (CDD) in Apollo Beach, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the South Fork community include Permit Inventory and Inspection Scheduling, Pond Bank Restoration, Traffic Analyses, and Pond Maintenance Plan.					
1) TITLE AND LOCATION (City and State) Country Walk Community Development District Engineering Support Pasco County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) N/A</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) N/A				
b. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. Pond Inspections and Report Writing – BDI team conducts inspections and writes reports as part of a professional engineering services as-needed basis assignment. There are 39 water management facilities located in the HSCDD that require inspection and certification of compliance for SWFWMD. BDI was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Currently, BDI is conducting several inspections per quarter year to maintain a satisfactory schedule with SWFWMD.					
1) TITLE AND LOCATION (City and State) Lexington Oaks Community Development District Engineering Support Pasco County, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) Varies</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies				
c. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. BDI provided engineering services on a work order basis to serve as District Engineer for the Lexington Oaks CDD. The District is an approximately 800-acre master planned golf course development consisting of over 500 residential units and commercial buildings. Work orders included addressing pond erosion problems and sinkhole concerns, analysis of parking lot flooding, negotiations with the county for safety improvements to roadways, and assistance in repair for walls.					
1) TITLE AND LOCATION (City and State) Fishhawk Ranch Community Development District Engineering Support Lithia, FL		(2) YEAR COMPLETED <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%; border: none;">CONSTRUCTION (if applicable) Varies</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies				
d. (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Inspector. BDI provides engineering services to the Fishhawk Ranch CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Fishhawk Ranch community include: Permit Inventory and Inspection Scheduling –This task required research of					

SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County. **Engineer Transition**– This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Cliff Wilson	13. ROLE IN THIS CONTRACT Transportation Designer	14. YEARS EXPERIENCE <table style="width: 100%;"> <tr> <td style="width: 50%;">a. TOTAL 41</td> <td style="width: 50%;">b. WITH CURRENT FIRM 1</td> </tr> </table>		a. TOTAL 41	b. WITH CURRENT FIRM 1
a. TOTAL 41	b. WITH CURRENT FIRM 1				
15. FIRM NAME AND LOCATION (City and State) Brletic Dvorak, Inc. (BDI) St. Petersburg, FL					
16. EDUCATION (DEGREE AND SPECIALIZATION) University of Florida, College of Architecture		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Florida Institute of Consulting Engineers – Certified in Advanced Work Zone Traffic Control			
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Wilson has 41 years of experience in the transportation and traffic engineering field. His transportation experience includes roadway design, traffic control plans, transportation planning, drainage design, signing and pavement marking design and utility relocation plans using Microstation and Geopak					

19. RELEVANT PROJECTS

	1) TITLE AND LOCATION (City and State) Harbour Isles Community Development District Engineering Support Hillsborough County, Florida	(2) YEAR COMPLETED <table style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%;">CONSTRUCTION (if applicable) Varies</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies				
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Designer. BDI serves as the District Engineer for this community. Assignments have included: design, permitting, and construction phase services for a new fitness center; night swimming assessment; traffic analyses; SWFWMD permit reviews; and assistance with nuisance flooding, pool paver subsidence, and planning for reclaimed water.				
b.	1) TITLE AND LOCATION (City and State) Diamond Hill Community Development District Engineering Support Hillsborough County, Florida	(2) YEAR COMPLETED <table style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%;">CONSTRUCTION (if applicable) Varies</td> </tr> </table>		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if applicable) Varies				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm Senior Designer. BDI serves as the District Engineer for this community. Assignments have included pond repairs, pond inspections, and assistance with minor maintenance issues.				
c.	1) TITLE AND LOCATION (City and State) Autumn Leaves Drive Drainage Improvements Hillsborough County, Florida	(2) YEAR COMPLETED <table style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES 2014</td> <td style="width: 50%;">CONSTRUCTION (if applicable) 2014</td> </tr> </table>		PROFESSIONAL SERVICES 2014	CONSTRUCTION (if applicable) 2014
PROFESSIONAL SERVICES 2014	CONSTRUCTION (if applicable) 2014				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Senior Designer. Autumn Leaves Drive and the immediate vicinity has experienced street flooding during heavy rainfall events. However, during drought periods, the water level in the Autumn Leaves Drive stormwater pond was below that desired by some of the neighborhood residents. The alternative selected for construction included conveyance upgrades, an overbank weir, an additional outfall pipe, and control structure modifications.				
d.	1) TITLE AND LOCATION (City and State) State Road 580 Sidewalk Design Pinellas County, Florida	(2) YEAR COMPLETED <table style="width: 100%;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES 2008</td> <td style="width: 50%;">CONSTRUCTION (if applicable) 2009</td> </tr> </table>		PROFESSIONAL SERVICES 2008	CONSTRUCTION (if applicable) 2009
PROFESSIONAL SERVICES 2008	CONSTRUCTION (if applicable) 2009				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input type="checkbox"/> Check if project performed with current firm Designer. This project for FDOT District 7 involved sidewalk design along SR 580 in Hillsborough County including drainage design and pedestrian enhancements at each intersection.				

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME	13. ROLE IN THIS CONTRACT	14. YEARS EXPERIENCE	
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Kirk Wagner	Senior Inspector	a. TOTAL 25	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) Brletic Dvorak, Inc. (BDI) St. Petersburg, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) BS in Computer Science, LFSU		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) N/A	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Wagner is responsible for performing inspections on a variety of stormwater management facilities throughout southwest Florida for as-builts and recertification compliance. He also participates in advisory committee and association meetings to keep abreast of water management, environment surface water, and water use current and future issues and concerns. He has also performed inspections and surveys on numerous projects throughout southwest Florida. Kirk also holds certifications including FDEP Stormwater Erosion and Sedimentation Control Inspector –Inspector # 46681, FDACS Pesticide applicators license for category 5A – Aquatics, and FSA Stormwater Operator Level 1 certification.			
19. RELEVANT PROJECTS			
1) TITLE AND LOCATION (City and State) Spring Ridge Community Development District (CDD) Engineering Support Brooksville, FL		(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
		CONSTRUCTION (if applicable) Varies	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm a. Inspector. BDI is providing engineering services to the Spring Ridge Community Development District (CDD) in Brooksville, Florida, on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager. Various tasks completed for the Spring Ridge community include Permit Inventory and Inspection Scheduling, Pond Bank Restoration, Traffic Analyses, and Clubhouse Improvements.			
1) TITLE AND LOCATION (City and State) Westchase Community Development District Engineering Support Hillsborough County, FL		(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
		CONSTRUCTION (if applicable) N/A	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm b. Inspector. Pond Inspections and Report Writing – BDI team conducts inspections and writes reports as part of a professional engineering services as-needed basis assignment. There are a number of water management facilities located in the Westchase CDD that require inspection and certification of compliance for SWFWMD. BDI was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Currently, BDI is conducting several inspections per quarter year to maintain a satisfactory schedule with SWFWMD.			
1) TITLE AND LOCATION (City and State) Lexington Oaks Community Development District Engineering Support Pasco County, FL		(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
		CONSTRUCTION (if applicable) Varies	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm c. Inspector. BDI provided engineering services on a work order basis to serve as District Engineer for the Lexington Oaks CDD. The District is an approximately 800-acre master planned golf course development consisting of over 500 residential units and commercial buildings. Work orders included addressing pond erosion problems and sinkhole concerns, analysis of parking lot flooding, negotiations with the county for safety improvements to roadways, and assistance in repair for walls.			
1) TITLE AND LOCATION (City and State) Fishhawk Ranch Community Development District Engineering Support Lithia, FL		(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	
		CONSTRUCTION (if applicable) Varies	
(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <input checked="" type="checkbox"/> Check if project performed with current firm d. Inspector. BDI provides engineering services to the Fishhawk Ranch CDD on an as-needed basis to assist the community in maintaining and improving their infrastructure assets. Various tasks completed for the Fishhawk Ranch community include: Permit Inventory and Inspection Scheduling –This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the			

pond inspections were to be completed, and the parcel number for Hillsborough County. **Engineer Transition–** This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> Harbour Isles Community Development District (CDD) Hillsborough County, FL		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION <i>(If applicable)</i> Varies

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Inframark IMS	b. POINT OF CONTACT NAME Angle Montagna	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116

BDI provides engineering services to the **Harbour Isles Community Development District (CDD)** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity and each has a specific scope and schedule which is coordinated through the Board and District Manager.

Various tasks completed for the Harbour Isles community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **New Fitness Center** – BDI recently completed the site design and permitting for a new fitness center adjacent to the existing clubhouse. Permits were obtained from Hillsborough County and the Southwest Water Management District. We prepared the contract documents, including general conditions, assisted in the bid phase, and provided construction phase services as well. *(Construction budget: \$119,000)*
- **Night Swimming Assessment** – BDI performed light readings and made lighting recommendations with respect to the availability of the community swimming pool during dark hours.
- **Traffic Analyses** – BDI has reviewed the Signal Warrant Study provided by the Florida Department of Transportation for the intersection of US 41/SR 45 at Spindle Shell Way. Discussion with FDOT and the neighboring development are underway.
- **Miscellaneous Assistance** – BDI provides miscellaneous assistance regarding CDD assets, such as:
 - Reclaimed water assessment and construction
 - Pool paver subsidence
 - Nuisance flooding around landscaped areas and pool area
 - Utility valve subsidence
 - Monitoring progress of County's plans to extend reclaimed water to the development within the next two years
 - Decorative lighting assistance

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a. (1) FIRM NAME Brletic Dvorak, Inc. (BDI)	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL	(3) ROLE Engineering,

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 2
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21. TITLE AND LOCATION (City and State) Diamond Hill Community Development District (CDD) Hillsborough County, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Varies
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23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Rizzetta & Company, Inc.	b. POINT OF CONTACT NAME Christina Newsome	c. POINT OF CONTACT TELEPHONE NUMBER (813) 933-5571

BDI provides engineering services to the **Diamond Hill Community Development District (CDD)** in **Valrico** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Diamond Hill community include:

- **Brilliant Cut Way Drainage Improvements** – BDI performed survey, design, permitting, and construction administration for drainage improvement to alleviate nuisance yard flooding adjacent to CDD ponds and residential properties. *(Construction budget: \$20,000)*
- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Pond Repairs** - BDI reviewed the stormwater detention pond conditions and performance. Specific concerns were recent repairs to drainage structures and inflow pipe foundations. Data collection and permit evaluation and research as well as hydraulic and hydrologic calculations were specific tasks. The final deliverable was a report addressing probable improvements and cost estimates for Phase I. Phase II consisted of developing construction documents for competitive bid. The design improvements consisted of an energy dissipating structure with sand cement armoring and regrading around the pond bottoms and side slopes.
- **Pond Inspections** – BDI reviewed all the permits for the development's 23 ponds and developed an inspection schedule to comply with SWFWMD requirements. BDI performs the necessary pond inspections.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a. (1) FIRM NAME Brletic Dvorak, Inc. (BDI)	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering

TEAM'S	F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED	20. EXAMPLE PROJECT KEY NUMBER
	QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	3

21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	
Fishhawk Ranch Community Development District (CDD) Lithia, Hillsborough County, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Halifax Solutions	b. POINT OF CONTACT NAME Eric Dailey	c. POINT OF CONTACT TELEPHONE NUMBER (813) 244-4388

BDI provides engineering services to the **Fishhawk Ranch Community Development District (CDD)** in **Lithia** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Fishhawk Ranch community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Engineer Transition** – This task required coordination with the past EOR for the community to retain and update all documents during a transition and merger of 3 CDDs including maintenance and inventory data and maps, clubhouse equipment inventory, and past CDD owned improvement project data.
- **Various Pond Restoration/Drainage Improvements** – BDI performed surveying, design and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality.
- **Palmetto Club Building Repairs** – BDI performed construction assistance and project management for the CDD from start to finish for the Palmetto Cub repairs associated with storm damage.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Brletic Dvorak, Inc. (BDI)	(2) FIRM LOCATION (City and State) Tampa, FL
		(3) ROLE Engineering, Survey

TEAM'S	F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED	20. EXAMPLE PROJECT KEY NUMBER
	QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	4

21. TITLE AND LOCATION <i>(City and State)</i>	22. YEAR COMPLETED	
Mira Lago West Community Development District (CDD) Ruskin, Hillsborough County, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Varies

23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Rizzetta & Company, Inc.	b. POINT OF CONTACT NAME Jennifer Goldyn	c. POINT OF CONTACT TELEPHONE NUMBER (813) 533-2950

BDI provides engineering services to the **Mira Lago West Community Development District (CDD)** in **Ruskin** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Mira Lago West community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Pond Bank Restoration** – BDI performed surveying, design and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality.
- **Adjacent Development Impact Management** – This task required coordination with state permit agencies and private developers to coordinate impacts to the existing community caused by the new construction of a subdivision adjacent to the CDD owned properties and residential lots.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Brletic Dvorak, Inc. (BDI)	(2) FIRM LOCATION <i>(City and State)</i> Tampa, FL
		(3) ROLE Engineering,

TEAM'S F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>	20. EXAMPLE PROJECT KEY NUMBER 5
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21. TITLE AND LOCATION (City and State) Sterling Hill Community Development District (CDD) Spring Hill, FL	22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Varies
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23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER Rizzetta & Company, Inc.	b. POINT OF CONTACT NAME Jayna Cooper	c. POINT OF CONTACT TELEPHONE NUMBER (813) 994-1001

BDI provides engineering services to the **Sterling Hill Community Development District (CDD)** in **Spring Hill** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Sterling Hill community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Splash Pad** – This task required project management of the CDD selected contractor and EOR for a splash pad project at the Sterling Hill South clubhouse facility. This also required permit modifications to the community's SWFWMD Environmental Resource Permit.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a. (1) FIRM NAME Brletic Dvorak, Inc. (BDI)	(2) FIRM LOCATION (City and State) Tampa, FL	(3) ROLE Engineering

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER
		6
21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	
Heritage Springs Community Development District (CDD) Wesley Chapel, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION

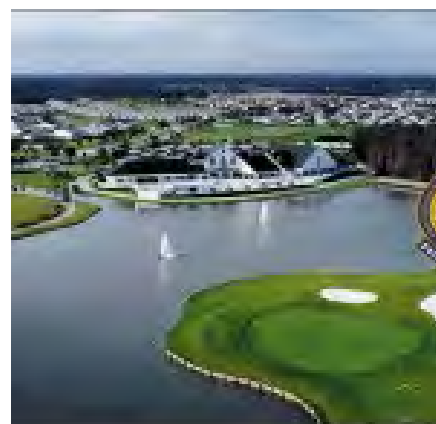
a. PROJECT OWNER INFRAMARK	b. POINT OF CONTACT NAME Andrew Mendenhall	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116
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BDI provides engineering services to the **Heritage Springs Community Development District (CDD)** in **Trinity** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Heritage Springs community include:

- **Hole #17 Drainage Improvement Project** – This project involved the design for the regrading of an area of the golf course which had been filled, partially blocking the free flow of water over a 250-foot weir. This design was a compromise between the need to move the water during flood conditions and the need for a dry landing area for golfers. Rip-rap will be used to stabilize areas within the high flow zones along with a stone-filled Geoweb containment system. *(Construction budget: \$35,000)*
- **Pond Inspections and Report Writing** – The BDI team conducts inspections and writes reports as part of a professional engineering services as-needed basis assignment. There are 39 water management facilities located in the CDD that require inspection and certification of compliance for SWFWMD. BDI was tasked to research the files at SWFWMD to establish a list of facilities and to prioritize the need for inspection and certification. Currently, BDI is conducting several inspections per quarter year to maintain a satisfactory schedule with SWFWMD.
- **Warrington Way Drainage Project** – This project was comprised of a bypass drainage system to capture and route water away from the Warrington Way storm sewer system to alleviate flooding problems. Warrington Way has historically flooded due to elevations in the roadway which are too low, allowing standing water when the flood stage in the adjacent wetlands reaches its peak. The drainage project allows for another outfall to the wetland thus reducing flooding in Warrington Way. This project required BDI to update the Master Drainage Analysis for the development and to provide a hydrologic and hydraulic modeling analysis demonstrating that the proposed project would not adversely impact downstream properties. A modification to the approved ERP was obtained from the Southwest Florida Water Management District. BDI also provided construction management services and handled everything from bidding to construction observation to final close-out. *(Construction budget: \$150,000)*
- **Pond Repairs** – This task included ongoing inspection of the ponds and developing plans for specific repairs. These repairs included numerous bank erosions, erosion along the edges of gabions, weir repairs, and flume repairs. BDI also assisted in the project to clear around structures in wetlands to provide for free flow of water out of the development.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	Brletic Dvorak, Inc. (BDI)	Tampa, FL	Engineering,

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 7
21. TITLE AND LOCATION (City and State) Lexington Oaks Community Development District (CDD) Wesley Chapel, FL	PROFESSIONAL SERVICES	22. YEAR COMPLETED
	Ongoing	CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER INFRAMARK	b. POINT OF CONTACT NAME Bob Nanni	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116
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BDI provides engineering services to the **Lexington Oaks Community Development District (CDD)** in **Wesley Chapel** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Lexington Oaks community include:



- **Pond Bank Restoration** – BDI performed surveying, design and construction administration tasks for the reconstruction and restoration of the pond banks on numerous stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. *(Construction performed to-date: \$450,000)*
- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Pasco County.
- **Pond Maintenance Plan** – The objective of this task was to determine the extent of repair needed for each pond, establish an estimated cost, and prioritize each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue that would require maintenance or repair. Numerous ponds had erosion on the side slopes and several had control structures that were not functioning as designed due to skimmer settlement or foundation/embankment erosion. A report was prepared and presented to the CDD Board for additional action and as a planning tool to eventually address all the ponds.
- **Amenities Center Drainage Improvements** – BDI performed survey and design to alleviate extensive flooding that kept residents from utilizing playcourts and fields as well as prohibiting maintenance. *(Construction budget: \$40,000)*
- **Court Resurfacing** – BDI prepared plans for the resurfacing of two tennis courts and one basketball court. *(Construction budget: \$15,000)*
- **Pool Heating Analysis** – BDI prepared a comparative analysis of heating the District's pool using natural gas or propane.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Brletic Dvorak, Inc. (BDI)	(2) FIRM LOCATION (City and State) Tampa, FL
		(3) ROLE Engineering,

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER
		8
21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	
South Fork Community Development District (CDD) Riverview, FL	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER INFRAMARK	b. POINT OF CONTACT NAME Mark Vega	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116
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BDI provides engineering services to the **South Fork Community Development District (CDD)** in **Riverview** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.



Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the South Fork community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Pond Bank Restoration** – BDI performed surveying, design and construction administration tasks for the reconstruction and restoration of the pond banks on three stormwater management ponds within the community. The objective of the project was to restore the eroded banks to the permitted side slopes and repair drainage structures required for safety and functionality. *(Construction budget: \$209,000)*
- **Traffic Analyses** – BDI has reviewed the Signal Warrant Study provided by the Florida Department of Transportation for the intersection of Ambleside Boulevard at US 301. BDI provided updated traffic counts to determine if the recent development in the area had increased traffic volumes to the point of warranting a signal at this location.
- **Pond Maintenance Plan** – The objective of this task was to determine the extent of repair needed for specific ponds, establish an estimated cost, and prioritize the immediate needs for each pond based on the functional performance requirements. Inspections were performed for each pond site noting any issue requiring maintenance or repair. Numerous ponds had erosion on the side slopes, and several had drainage structures that were not functioning as designed due to becoming dislodged from embankment erosion. A report was prepared and presented to the CDD Board for alternative measures to address the pond issues and RFP packages were prepared for bidding purposes.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)
	Brletic Dvorak, Inc. (BDI)	Tampa, FL
		(3) ROLE Engineering

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 9
21. TITLE AND LOCATION (City and State) Oak Creek Community Development District (CDD) Pasco County, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER INFRAMARK	b. POINT OF CONTACT NAME Mark Vega	c. POINT OF CONTACT TELEPHONE NUMBER (813) 991-1116, 104
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BDI provides engineering services to the **Oak Creek Community Development District (CDD)** in **Wesley Chapel** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the Oak Creek community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Pasco County.
- **Basketball Court** – BDI performed survey, design, permitting, and construction administration for a basketball court adjacent to their clubhouse pool. The court will also be striped for a dual use for two pickleball courts. *(Construction budget: \$36,000)*
- **Trail Boardwalks** – BDI performed survey, design, permitting, and construction administration for a pedestrian boardwalk in two locations within the community to connect existing trails through wetlands and over creeks to provide residents with safe access to the natural uplands to utilize as a picnic or walking trail amenity. *(Construction budget: \$63,000)*
- **Playground Expansion** – BDI performed survey, design, and permitting to expand the existing playground to accommodate a new swing set area for toddlers while maintaining safe ADA access.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Brletic Dvorak, Inc. (BDI)	(2) FIRM LOCATION (City and State) Tampa, FL
		(3) ROLE Engineering,

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 10
21. TITLE AND LOCATION (City and State) River Bend Community Development District (CDD) Hillsborough County, FL	PROFESSIONAL SERVICES	22. YEAR COMPLETED
	Ongoing	CONSTRUCTION (If applicable) Varies

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER GMS	b. POINT OF CONTACT NAME Jordan Lansford	c. POINT OF CONTACT TELEPHONE NUMBER (813) 344-4844
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BDI provides engineering services to the **River Bend Community Development District (CDD)** in **Ruskin** on an as-needed basis to assist the community in maintaining and improving their infrastructure assets.

Engineering tasks are established by the CDD Board of Supervisors and assigned to the engineer to accomplish the specific objectives. The tasks vary in size and complexity, and each has a specific scope and schedule that is coordinated through the Board and District Manager.

Various tasks completed for the River Bend community include:

- **Permit Inventory and Inspection Scheduling** – This task required research of SWFWMD permit documents archived at the central Brooksville office of SWFWMD. A map and spreadsheet were developed to indicate the numerous permits, where the ponds were located within the community, when the pond inspections were to be completed, and the parcel number for Hillsborough County.
- **Amenity Center Drainage Improvements** – The River Bend CDD has experience chronic flooding due to rapid expansion of the amenities within the parcel without accommodating additional stormwater runoff. BDI performed survey, design, permitting, and construction administration services to address existing flooding occurring at the access, parking lot, playground, tennis court, pool equipment area, and open spaces. The improvements will accommodate future amenity projects through total buildout of the parcel. *(Construction budget: \$119,000)*

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME Brletic Dvorak, Inc. (BDI)	(2) FIRM LOCATION (City and State) Tampa, FL
		(3) ROLE Engineering

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Robert Dvorak, PE	Project Engineer	●	●	●	●	●	●	●	●	●	●
Stephen Brletic, PE	Project Manager	●	●	●	●	●	●	●	●	●	●
Cliff Wilson	Designer	●	●	●	●	●	●	●	●	●	●
Jerry Whited	Senior Inspector	●		●	●			●	●	●	
Kirk Wagner	Senior Inspector		●	●			●	●			

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Harbour Isles Community Development District (CDD)	6	Heritage Springs Community Development District (CDD)
2	Diamond Hill Community Development District (CDD)	7	Lexington Oaks Community Development District (CDD)
3	Fishhawk Ranch Community Development District (CDD)	8	South Fork Community Development District (CDD)
4	Mira Lago Community Development District (CDD)	9	Oak Creek Community Development District (CDD)
5	Sterling Hill Community Development District (CDD)	10	River Bend Community Development District (CDD)

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

N/A

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

9/15/23

33. NAME AND TITLE

Robert Dvorak | Project Manager

STANDARD FORM 330 (6/2004)


1. SOLICITATION NUMBER (If any)

(If a firm has branch offices, complete for each specific branch office seeking work.)

[illegible]

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER	
a. Federal Work	1	1. Less than \$100,000	6. \$2 million to less than \$5 million
b. Non-Federal Work	4	2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million
c. Total Work	4	3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million
		5. \$1 million to less than \$2 million	10. \$50 million or greater

The foregoing is a statement of facts.

The foregoing is a statement of facts:	
a. SIGNATURE 	b. DATE 9/15/2023
c. NAME AND TITLE Robert Dvorak Project Manager	

Tab 10



Rizzetta & Company

UPCOMING DATES TO REMEMBER

- **Next Meeting:** November 15th, 2023 @ 6PM

**District
Manager's
Report**

October 18

2023

T
A
L
V
E
R
A

C
D
D

FINANCIAL SUMMARY

8/31/23

General Fund Cash & Investment
Balance: \$704,812

Reserve Fund Cash & Investment
Balance: \$103,681

Debt Service Fund Investment
Balance: \$797,355

**Total Cash and Investment
Balances: \$1,605,848**

General Fund Expense Variance: \$274,167 Under Budget

Tab 11

RESOLUTION 2024-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF TALAVERA
COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE
OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE
DATE**

WHEREAS, Talavera Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF TALAVERA COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
Sean Craft is appointed Assistant Secretary.
Debby Bayne-Wallace is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 18th DAY OF OCTOBER 2023.

**TALAVERA COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY

Tab 12



An Equal
Opportunity
Employer

Southwest Florida Water Management District

2379 Broad Street, Brooksville, Florida 34604-6899

(352) 796-7211 or 1-800-423-1476 (FL only)

WaterMatters.org

Bartow Office

170 Century Boulevard
Bartow, Florida 33830-7700
(863) 534-1448 or
1-800-492-7862 (FL only)

Sarasota Office

78 Sarasota Center Boulevard
Sarasota, Florida 34240-9770
(941) 377-3722 or
1-800-320-3503 (FL only)

Tampa Office

7601 U.S. 301 North (Fort King Highway)
Tampa, Florida 33637-6759
(813) 985-7481 or
1-800-836-0797 (FL only)

June 29, 2023

Talavera Community Development District
c/o Rizzetta & Company, Inc.
Attn: Lynn Hayes
3434 Colwell Avenue, Suite 200
Tampa, FL 33614

Subject: **Wetland Mitigation Monitoring Report Deficiency**

Project Name: Talavera Phase 1A-1
Permit No.: 43028383.009
Compliance No.: 421326
Sec/Twp/Rge: S4/T25S/R18E
County: Pasco

Dear Ms. Hayes:

The District received a wetland mitigation monitoring report on March 21, 2023. This report has been reviewed and is acceptable as submitted. However, there is a deviation that requires your attention and correction:

- The permitted success criteria requirement of 30 percent canopy cover in all zones is not being met within forested wetland mitigation area D1. Several previous annual reports state that additional trees will be planted to compensate for tree loss, however, this corrective action has not occurred. In order to bring the mitigation into compliance with the conditions of your permit, within **30-days**, provide a supplemental tree planting plan and installation timeframe for District review and approval. Please note, due to the length of time that has lapsed for this corrective action to occur, the tree plantings should be installed within **90-days** of the date of this letter.

Should you have any questions or comments, please contact me at 352-279-4473 or email at Kim.Dymond@watermatters.org.

Sincerely,

Kim Dymond
Senior Environmental Scientist
Environmental Resource Permit Bureau
Regulation Division

cc: Horner Environmental Professionals, Inc., Trey Thrailkill



August 1, 2023

Sean Craft
Rizetta and Company
5844 Old Pasco Rd STE 100
Wesley Chapel, FL 33544

**RE: Proposal for Environmental Consulting Services
Talavera 1A
Pasco County, Florida
Proposal #23-0225**

Dear Mr. Craft:

Horner Environmental Professionals, Inc. (HEP) herein submits this proposal for environmental consulting services on the referenced property. Specifically, the following tasks will be completed in accordance with the requirements of Environmental Protection Commission permit conditions for the referenced project:

Wetland and Buffer Planting

- Installation of 250 tree species to comply with the SWFWMD-approved Mitigation Plan “Talavera 1A” associated with ERP compliance for wetland mitigation.

The cost for the above services \$ 3,000.00

If any additional services for unexpected events become necessary, they will be immediately discussed with the Client and can be added under a separate proposal, if necessary. This proposal is valid for a period of 30 days from the date of this correspondence. Acceptance of this proposal is acknowledged by your signature below and the return of one signed copy. Planting will be billed upon completion and Maintenance and monitoring will be billed per event.

Sincerely,

HORNER ENVIRONMENTAL PROFESSIONALS, INC.

A handwritten signature in blue ink, appearing to read 'J. Batten', with a stylized flourish at the end.

Jeffrey S. Batten
Senior Ecologist

Proposal Approval:

Date: _____

Approved By (Print Name): _____

Signature: _____

Title: _____

Billing Information:

Contact Person: _____

Billing Address: _____

Telephone: _____

Fax: _____

E-mail: _____

Tab 13

----- Original Message -----

Subject: Traffic Enforcement Agreement

From: "Christine G. Supeau" <csupeau@pascocountyfl.net>

Date: Wed, October 04, 2023 9:11 am

To: "'manager@talaveraclub.com'" <manager@talaveraclub.com>

Good Morning Evelyn,

It was a pleasure speaking with you yesterday regarding a TEA for Talavera CDD. The process for starting a TEA is I would need an email from you stating your position, the full name of the CDD, and the roads within the CDD that you want included in the TEA. Once I verify that the CDD qualifies for a TEA, then we will start a draft agreement for the CDD's review and signature. Prior to entering into an enforcement agreement, the requester shall be required to have all traffic control devices and signage inspected and certified by a professional engineer registered in the state of Florida and the certification shall include specific information which will be provided to you in the draft agreement. The certification shall then be reviewed by our Traffic Division and once approved we take the entire agreement to the Board of County Commissioners for approval. If you have any additional questions, please let me know. Thank you.

Christine Supeau, FRP

Legal Office Manager/ Paralegal to

Jeffrey N. Steinsnyder, County Attorney

Office of the County Attorney

8731 Citizens Drive, Ste. 340

New Port Richey, FL 34654

(727) 847-8120

From: Philip T Nguyen PNguyen@pascosheriff.org
Sent: Wednesday, October 4, 2023 4:25:49 PM
To: scraft@rizzetta.com scraft@rizzetta.com
Subject: 2023571261

Hello,

In reference to our conversation, the Talavera Community roadway are owned by the the community. Due to the roadway being owned by the community, without a traffic agreement the sheriff's office cannot take any enforcement action. Although the roadway are community owned, the sheriff's office is still able to enforce street parking.

If the neighborhood decide to seek a traffics agreement, they can reach out to Christine (727-847-8120). She is a county employee with the department of road and bridge.

Philip Nguyen 6789

District Three Patrol

813-751-5623

Tab 14

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board of Supervisors with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TALAVERA COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of Talavera Community Development District was held on **Wednesday, September 20, 2023, at 6:00 p.m.** at the Talavera Amenity Center located at 18955 Rococo Road, Spring Hill, Florida 34610.

Present and Constituting a Quorum:

Marco Kremser	Board Supervisor, Chair
Richard Henderson	Board Supervisor, Vice Chair
Pamela Plehal	Board Supervisor, Assistant Secretary
William O'Donovan	Board Supervisor, Assistant Secretary

Also Present Were:

Sean Craft	District Manager, Rizzetta & Company, Inc.
Scott Steady	District Counsel, Burr Forman, PA
Tonja Stewart	District Engineer, Stantec Consulting Service <i>(by phone)</i>
Evelyn Ocasio Lopez	Clubhouse Manager, Rizzetta & Company, Inc.
Jason Liggett	Field Services, Rizzetta & Company, Inc.
John Burkett	RedTree Landscape Systems
Peter Lucadano	RedTree Landscape Systems

Audience	Present
----------	----------------

FIRST ORDER OF BUSINESS Call to Order / Roll Call

The Meeting was called to order at 6:00 p.m. and roll call performed confirming that a quorum was present.

SECOND ORDER OF BUSINESS Audience Comments

There was no audience member comments.

THIRD ORDER OF BUSINESS**Consideration of Fence Easements**

Discussion was held regarding resident fence applications (Patel, MacNeill, and Vohra) The following Board Actions were taken:

On a Motion by Mr. Henderson, and seconded by Mr. Kremser, with all in favor, the Board of Supervisors approved the fence easement application for the Patels providing a five-foot gate is installed on both the front and rear of the fence within three months of the approval date of 9/30/23 or by (12/20/23), for the Talavera Community Development District.

On a Motion by Mr. O'Donovan, and seconded by Mr. Kremser, with all in favor, the Board of Supervisors approved the fence easement application for the MacNeills providing a five-foot gate is installed on both the front and rear of the fence within three months of the approval date of 9/30/23 or by (12/20/23), for the Talavera Community Development District.

On a Motion by Mr. Kremser, and seconded by Mr. O'Donovan, with all in favor, the Board of Supervisors approved the fence easement application for the Vohras providing a five-foot gate is installed on both the front and rear of the fence within three months of the approval date of 9/30/23 or by (12/20/23), for the Talavera Community Development District.

FOURTH ORDER OF BUSINESS**Staff Reports****A. Landscape Inspection Specialist**

Mr. Liggett reviewed his report. The Board asked that he reach out to Solitude regarding stakes in the ponds and requesting that they be removed.

B. RedTree

Mr. Burkett reviewed the report from RedTree Landscaping. A brief discussion was held regarding the invoice for annuals, that was updated as requested, with a cost of \$3,400. It was noted that the rain sensor issue has been resolved. No Board action was taken.

C. Solitude

The Board reviewed the Aquatics Report submitted by Solitude Aquatics. The Board indicated that S5 needs ornamental grass to be installed which can survive without irrigation. Red Tree to make recommendations and provide a proposal.

ii. Consideration of Planting Proposal

The Board questioned whether the responsibility of the area in question (1A) belongs with the District or M/I Homes. District Engineer to follow up and

advise.

D. Clubhouse Manager

1. Review of Clubhouse Report

Ms. Ocasio Lopez reviewed the report for the Board. The Board indicated that speeding remains an issue within the community and that they are aware that keyfobs are being used to gain facility access by non-residents. They directed the Clubhouse Manager to make changes to the patrol schedule to coincide more closely with the school schedule. They also asked that she conduct a system wide shutdown of all keyfobs in the community (to be done in stages) whereas residents will have to appear in person at the clubhouse with proof of current residence to re-activate their keyfobs.

E. District Engineer

Ms. Stewart indicated that the pond erosion repair project is set for completion in late October and that the vendor will address the issues at pond 180 and clean up the area. She also indicated that the final walk through for conveyances will occur within 1-3 weeks.

F. District Counsel

No Report.

G. District Manager's Report

The Board received a District Manager's Report from Mr. Craft. He noted that the next CDD Board meeting was scheduled for October 18, 2023, at 10:00 a.m.

FIFTH ORDER OF BUSINESS

Discussion Regarding Sunshades for Pool/Playground

Discussion was held regarding sunshades for the pool/playground area, with the Board giving direction to the Clubhouse Manager to identify proper locations for the sunshades that would most effectively cover the play structures and splash pad areas, and to reach out to vendors for proposals. They further indicated that they would be open to considering proposals for updated playground and splash pad equipment providing the equipment does not require new underground piping be installed.

SIXTH ORDER OF BUSINESS

Fiscal Year 2023-2024 Egis Insurance Renewal

Mr. Craft presented the proposal from Egis Insurance to cover the district's property, general liability, and public officials and employment liability insurance needs for the fiscal year 2023/2024 at a cost of \$20,915.

On a Motion by Mr. O' Donovan, and seconded by Mr. Henderson, with all in favor, the Board of Supervisors approved the Egis Insurance proposal for Fiscal Year 2023/2024, for the Talavera Community Development District.

SEVENTH ORDER OF BUSINESS**Consideration of RFP Landscape Maintenance Proposals**

Discussion was held regarding a desire to have more than three proposals to consider, stating that they will revisit this later. It was stated that when the Board is ready to revisit this, they will waive the application fees for Red Tree, Yellowstone, and Juniper Landscaping.

On a Motion by Mr. Kremser, and seconded by Mr. Henderson, with all in favor, the Board of Supervisors rejected all three proposals received from the RFP for Landscape Maintenance Services, for the Talavera Community Development District.

EIGHTH ORDER OF BUSINESS**Consideration of District Services Addendum**

Mr. Craft presented the Fifth Addendum to the contract for Professional Management Services.

On a motion by Mr. O'Donovan, and seconded by Ms. Plehal, with all in favor, the Board of Supervisors approved the Fifth Addendum to the contract for Professional Management Services, as presented, for the Talavera Community Development District.

NINTH ORDER OF BUSINESS**Consideration of Holiday Lighting Proposals**

On a motion by Mr. Kremser, and seconded by, Mr. O'Donovan, with all in favor the Board of Supervisors approved the Illuminations Holiday Lighting proposal in the amount of \$5,000, for the Talavera Community Development District.

TENTH ORDER OF BUSINESS**Consideration of Amenity Services Addendum**

On a motion by Mr. Kremser, and seconded by Mr. Henderson, with all in favor, the Board of Supervisors approved the Fourth Addendum to the contract for Professional Amenity Services, as presented, for the Talavera Community Development District.

ELEVENTH ORDER OF BUSINESS**Acceptance of Resignation of Lee Thompson**

A brief discussion was held regarding filling the vacancy created by Mr. Thompson's resignation. It was stated that the community will be notified of the vacancy so that resumes can be submitted. The Board indicated that whoever is appointed to the vacant seat must be physically present at the time of appointment and that this will be at the top of the October meeting agenda.

On a motion by Ms. Plehal, and seconded by Mr. Henderson, with all in favor, the Board of Supervisors accepted the resignation of Mr. Lee Thompson as Board Supervisor serving in seat 3, with a term that expires in November 2024, for the Talavera Community Development District.

TWELFTH ORDER OF BUSINESS**Consideration of Renewal of Pasco County Extra Duty Patrols**

Discussion was held regarding renewing the Pasco County Extra Duty Patrols.

On a Motion by Mr. Henderson, and seconded by Mr. Kremser, with all in favor, the Board of Supervisors the renewal of the Pasco County Extra Duty Patrols for the fiscal year 2023/2024, for the Talavera Community Development District.

THIRTEENTH ORDER OF BUSINESS**Consideration of Minutes of Board of Supervisors' Regular Meeting Held on August 16, 2023**

On a Motion by Mr. Kremser, and seconded by Ms. Plehal, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors; meeting held on August 16, 2023, as presented, for the Talavera Community Development District.

FOURTEENTH ORDER OF BUSINESS**Consideration of Operation and Maintenance Expenditures for July 2023**

The Board asked Management for further investigation into invoices from Red Tree. The Board is looking for confirmation that the quarterly change outs of flowers were/are being invoiced correctly and for confirmation that some invoices dating back to February 2023 are not being duplicated and paid multiple times.

On a Motion by Mr. Kremser, and seconded by Mr. O'Donovan, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures for July 2023 (\$64,806.25), as presented, for the Talavera Community Development District.

FIFTEENTH ORDER OF BUSINESS**Supervisor Requests**

Supervisor Henderson requested, with support from the rest of the Board, Management begin the process of obtaining a roadmap for expanding the clubhouse to include designs and proposals. He also spoke regarding beginning the process of obtaining proposals for new District Engineering services.

On a Motion by Mr. Hendersen, and seconded by Mr. Kremser, with all in favor, the Board of Supervisors authorized management to begin the RFQ process for District Engineer, for the Talavera Community Development District.

Supervisor O'Donovan requested an additional fire extinguisher be installed in the kitchen area, Management investigate the invoicing for the pond erosion project as wash outs have been occurring, and to have Red Tree remove the bottle brush at the monument as they had previously indicated they would do. He also stated that the RFP for plants (1400) is incorrect.

Supervisor Kremser indicated that he will be resigning his position as Board Chair but intends to remain on the Board. The Board will appoint a new Chair at the October 18th, 2023, meeting.

SIXTEENTH ORDER OF BUSINESS**Adjournment**

On a Motion by Mr. O' Donovan, and seconded by Mr. Kremser, with all in favor, the Board of Supervisors approved to adjourn the meeting at 8:11 p.m., for the Talavera Community Development District.

Assistant Secretary/Secretary

Chair/Vice Chair

Tab 15

TALAVERA COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · (813) 994-1001

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
www.talaveracdd.org

Operation and Maintenance Expenditures September 2023 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2023 through September 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$ 133,112.10**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Talavera Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Burr & Foreman, LLP	100373	1416004	General Legal Services 08/23	\$ 2,520.00
Coastal Waste & Recycling, Inc.	100345	SW0000374798	Monthly Waste Collection 08/23	\$ 10,011.39
Coastal Waste & Recycling, Inc.	100362	SW0000393924	Monthly Waste Collection 09/23	\$ 10,115.98
Crosscreek Environmental, Inc.	100363	14591	Pond Project 07/23	\$ 15,750.00
Decort Electrical Solutions, Inc.	100364	TV06242023	Replaced monument lights and photo sensor 06/23	\$ 1,089.50
Egis Insurance Advisors, LLC	100382	19508	General/POL Liability Insurance Policy #100123675 10/01/2023-10/01/2024	\$ 20,915.00
Horner Environmental Professionals, Inc.	100350	219259	Chemical Application Mitigation Area 07/23	\$ 575.00
Illuminations Holiday Lighting, LLC	100381	202923	50% Deposit Holiday Lighting & Decoration 09/23	\$ 2,500.00
Marco Kremser	100376	MK092023	Board Of Supervisor Meeting 09/20/23	\$ 200.00
Nvirotect Pest Control Service, Inc.	100377	306179	Pest Control Treatment 09/23	\$ 70.00
Pamela Plehal	100378	PP092023	Board Of Supervisor Meeting 09/20/23	\$ 200.00
Pasco County Utilities	100358	19015128	Pasco Utilities 08/23	\$ 373.87

Talavera Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Pasco Sheriff's Office	100351	I-20239-10194	Security Services 08/23	\$ 1,080.00
RedTree Landscape Systems, LLC	100353	14719	Monthly Landscape Maintenance 09/23	\$ 16,675.00
RedTree Landscape Systems, LLC	100352	14751	Plant Replacement 08/23	\$ 6,000.00
Resident Maintenance Services, LLC	100367	9112023	Install HDMI Cable 09/23	\$ 200.00
Resident Maintenance Services, LLC	100366	09112023-1	Install GFCI Receptacle 09/23	\$ 150.00
Resident Maintenance Services, LLC	100365	09112023-3	Install Fan Box 09/23	\$ 475.00
Richard L Henderson Jr	100379	RH092023	Board Of Supervisor Meeting 09/20/23	\$ 200.00
Rizzetta & Company, Inc.	100349	INV0000082981	Amenity Management & Personnel Reimbursement 08/23	\$ 3,763.25
Rizzetta & Company, Inc.	100344	INV0000083185	District Management Fees 09/23	\$ 4,682.09
Rizzetta & Company, Inc.	100343	INV0000083297	Amenity Management & Personnel Reimbursement 09/23	\$ 4,440.30
Rizzetta & Company, Inc.	100348	INV0000083325	Cell Phone, Auto Mileage & Travel 08/23	\$ 131.23
Rizzetta & Company, Inc.	100361	INV0000083383	Personnel Reimbursement 09/23	\$ 4,019.91

Talavera Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Romaner Graphics	100355	21844	Install Six (6) No Trespassing Signs 08/23	\$ 1,110.00
Romaner Graphics	100354	21845	Install One (1) Pedestrian Crossing Sign 08/23	\$ 365.00
Romaner Graphics	100356	21846	Install Splash Pad Rules Sign 08/23	\$ 185.00
Rust Off, LLC.	100346	41115	150 Gallons of RX-10 Chemical For Rust Control 08/23	\$ 448.50
Rust Off, LLC.	100375	41339	80 Gallons of RX-10 Chemical For Rust Control 09/23	\$ 239.20
Securiteam, Inc.	100347	17104	Service and Repair 08/23	\$ 912.89
Securiteam, Inc.	100368	17294	Virtual Security Guard Quarterly 10/23 to 12/23	\$ 1,350.00
Solitude Lake Management, LLC	100374	PSI010826	Monthly Lake & Pond Services 09/23	\$ 1,658.25
Spectrum	ACH	1416975072123 09/23 Auto Pay	18955 Rococo Rd 2nd acct 8337 13 062 1416975 09/23	\$ 321.13
Stantec Consulting Services, Inc.	100357	2128489	Engineering Services 08/23	\$ 2,146.00
Suncoast Pool Service, Inc.	100369	9649	Pool Service 09/23	\$ 1,240.00
Suncoast Pool Service, Inc.	100359	9673	Install Drain Covers 09/23	\$ 1,120.00

Talavera Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

<u>Vendor Name</u>	<u>Check Numbe</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Talavera CDD	DC	DC	DC Replenishment 091823	\$ 677.73
	Replenishme	Replenishment		
Times Publishing Company	100370	0000289061	Account #121610 Legal Advertising 07/23	\$ 1,049.50
		07/26/23		
U.S. Bank	100360	7035638	Trustee Fees Series 2019 08/01/23-07/31/24	\$ 4,040.63
Vanguard Cleaning Systems of Tampa Bay	100371	107105	Monthly Service Charge 08/23	\$ 400.00
Vanguard Cleaning Systems of Tampa Bay	100372	107493	Monthly Service Charge 09/23	\$ 400.00
William O'Donovan	100380	BOD092023	Board Of Supervisor Meeting 09/20/23	\$ 200.00
Withlacoochee River Electric Cooperative, Inc.	ACH	WREC Electric Summary 08/23	Electric Summary 08/23	<u>\$ 9,110.75</u>
Report Total				<u>\$ 133,112.10</u>